

AMC account guide

International Medical Graduate (IMG): AMC account guide

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Acronyms and Glossary of Terms

Acronyms

Ahpra	Australian Health Practitioner Regulation Agency
AoN	Area of Need
CAT	Computer Adaptive Test
ECFMG	Educational Commission for Foreign Medical Graduates
EICS	ECFMGI International Credentials Services
FAIMER	Foundation for Advancement of International Medical Education Research
GMC	General Medical Council
IMG	International Medical Graduate
LMCC	Licentiate of the Medical Council of Canada
MBA	Medical Board of Australia
MCQ	Multiple Choice Questionnaire
MCNZ	Medical Council of New Zealand
NZREX	New Zealand Registration Examination
PESCI	Pre-Employment Structured Clinical Interview
PGY1	Postgraduate Year 1
PGY2	Postgraduate Year 2
PLAB	Professional and Linguistic Assessments Board
PSV	Primary source verification
SIMG	Specialist international medical graduate
USMLE	United States Medical Licensing Examination

WDoMS World Directory of Medical Schools

WBA Workplace Based Assessment

Glossary of Terms

Ahpra	The Australian Health Practitioner Regulation Agency is the national organisation responsible for implementing the National Registration and Accreditation Scheme (the National Scheme) across Australia.
Area of need	Is a geographical location where the medical needs of its population are unmet. Individual Australian State and territory governments determine their own AoN locations.
AMC Examination and assessment status	Eligible — The status on the IMG's AMC account to indicate eligibility to proceed with the AMC examinations and assessment process. Not Eligible — The status on the IMG's AMC account indicates the inability to proceed with the AMC examinations and assessment process. This can be due to either outstanding requirements or no verification status (outsourced or verified) received for the medical degree (final medical diploma/primary medical qualification) in medicine and surgery.
AMC portfolio	This is an online application to the AMC for new and existing IMGs. This platform allows IMGs to add details of the medical degree (final medical diploma/primary medical qualification) in medicine and surgery and/or specialist/postgraduate qualifications to be verified for registration and/or college assessment purposes.
Authorised translation service	A registered or sworn translator; their details must appear on each translated page.
CAT	A form of computer-based test administration in which each IMG takes a unique, customised examination. The AMC Multiple Choice Examination is a CAT exam.
CAT MCQ examination authorisation	An AMC-issued document authorising an eligible applicant to schedule for one examination event covered in a 12-month period (authorisation period). Once the authorisation has been consumed and the IMG needs to resit the examination, another authorisation can be purchased to reschedule for another CAT examination.
CAT MCQ examination event	One of a number of events within a 12-month authorisation period—you can choose to sit the CAT MCQ examination at only one of the events.
Competent authority	An overseas assessment or accreditation body approved by the Medical Board of Australia, with advice from the AMC, as competent to assess for medical registration the applied medical knowledge and basic clinical skills of IMGs. A list of competent authorities is available on the Medical Board of Australia's website.

ECFMG - Educational Commission for Foreign Medical Graduates	ECFMG is a member of Intealth serves international organisations and authorities involved in medical registration, licensing, and assessment by obtaining primary source verification of the medical education and registration credentials of medical graduates who completed their medical education outside their jurisdictions.
EICS - ECFMG International Credentials Services	This was the verification previously used (mid 2006 to 2015). Qualifications verified through EICS verification remains valid.
Final medical diploma	Medical degree (final medical diploma/primary medical qualification) in medicine and surgery.
Full English translation	A word-for-word translation from the original language to English.
Intealth	Provides services that enhance and support the education and training of health care professionals, verify their qualifications required to practice, and inform the development of health workforce policies around the world.
International Medical Graduate (IMG)	— obtained a medical degree (final medical diploma/primary medical qualification) in medicine and surgery from an eligible medical school, including confirming the degree title and graduation years are eligible as on the AMC website — completed additional postgraduate specialty training and examinations and is awarded specialist and/or postgraduate medical education qualifications and recognised as a specialist in the country that provided the training
Medical Board of Australia	— registers medical practitioners and medical students — develop standards, codes and guidelines for the medical profession — investigates notifications and complaints about medical practitioners — where necessary, conduct panel hearings and refer serious matters to Tribunal hearings — assesses international medical graduates who wish to practise in Australia, and — approves accreditation standards and accredited courses of study
Medical Degree	Final medical diploma/primary medical qualification in clinical medicine and surgery
MyIntealth	Online environment for accessing services offered by Intealth and its members, ECFMG and FAIMER
Pearson VUE	A provider who delivers the AMC CAT MCQ examination in Pearson VUE test centres in Australia and internationally, where an eligible IMG can schedule for an AMC CAT MCQ exam event.
Pilot items	Non-scored items in the AMC CAT MCQ examination are used to test and calibrate new questions for possible use in future examinations.
PLAB	Professional and Linguistic Assessments Board test of the General Medical Council of the UK.

Pre Employment Structured Clinical Interview	A PESCI is an objective assessment of the clinical experience, knowledge, skills and attributes of an international medical graduate to determine whether they are suitable to practice in a specific position for which they are seeking registration. The Medical Board of Australia decides whether or not a PESCI is required, based on the nature of the position and the level of risk inherent in it. The AMC accredits PESCI providers.
Primary source verification	The process of checking international medical graduates' reported credentials and qualifications. Primary sources include medical school degree certificates, specialist qualifications, and postgraduate medical education credentials (specialty training or residency credentials). The AMC uses the Education Commission for Foreign Medical Graduates' service to verify each international medical graduate's qualifications and credentials.
Statutory declaration	A written statement declared to be true in the presence of an eligible witness.
Workplace based assessment	The WBA pathway it is an alternative to the AMC clinical exam component of the Standard assessment pathway for international medical graduates. A WBA program is a structured program (minimum six months) of on-the-job assessment. It tests if the IMG has adequate and appropriate set of clinical skills and the professional qualities to practice safely within the Australian healthcare environment and cultural setting. The AMC accredits the programs of WBA providers.

About

Welcome to the AMC account guide for International Medical Graduates (IMGs). This guide

can be used by new and returning/existing IMGs to:

- Check whether you are eligible for the AMC portfolio
- Assist you with your AMC applications process
- Understand what documents you will need to provide
- Continue with your pathway to achieve one or more types of registration as a medical practitioner. Use the table of contents to find the relevant section.

The guide includes step-by-step instructions and detailed information. Follow these steps to ensure that you meet all requirements and avoid delays. With each set of step-by-step instructions, there are screenshots to show what specific pages look like:

- WDoMS website (cyan colour border)
- AMC's website (cyan colour border)
- AMC account (gold/yellow colour border)
- AMC portfolio (green colour border)

You may find it useful to display bookmarks to directly access relevant sections.

We hope this guide will serve as a valuable resource, providing guidance and support as you navigate the path towards practising medicine in Australia.

Eligibility

Check to determine your assessment pathway to registration

International medical graduates (IMGs) whose medical qualifications are from a medical school outside Australia or New Zealand and who are seeking registration to practise medicine in Australia must provide evidence of eligibility to undertake one of the following pathways:

- [Competent Authority pathway](#)
- [Standard pathway](#)
- [Specialist pathway](#) (incl [Expedited Specialist pathway](#))
- [Short term training in a medical specialty pathway](#).

Use the [check guide](#) to determine which pathway(s) you may be eligible for.

Also refer to the [Medical Board of Australia's](#) (MBA) website for further information on the requirements for different registration types.

Check eligible medical schools, medical degree titles (final medical diploma/ primary medical qualification) and graduation years

The primary source verification of [medical qualifications](#) is required for all international medical graduates seeking registration in any category in Australia.

The AMC uses the Education Commission of Foreign Medical Graduates (ECFMG), a member of Intealth, Electronic Portfolio of International Credentials (EPIC) rigorous primary source verification service for verifying medical credentials.

Before applying for your AMC portfolio, you must check:

- your medical school
- your medical degree title (final medical diploma/primary medical qualification)
- graduation year

You can check these via the check on the [AMC website](#). Please follow these steps.

Step 1 – Confirm your medical school is eligible to proceed with your AMC portfolio

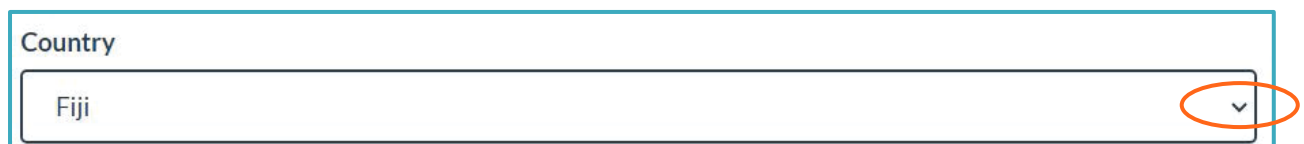
IMGs who have a medical degree (final medical diploma/primary medical qualification) in clinical medicine and surgery awarded by a training institution as listed on the [AMC website](#) are eligible to establish an AMC portfolio.

The World Directory of Medical Schools (WDoMS) is the AMC's primary source for a list of medical schools, their dates of operation, and degrees awarded. The AMC's eligibility requirements align with the eligibility requirements that ECFMG lists through its '[ECFMG sponsor notes](#)' in WDoMS. It is only relevant for medical institutions that issued your medical degree (final medical diploma/ primary medical qualification). It is not relevant for postgraduate/specialist qualifications.

Note that the information in the medical school eligibility tool is based on the most current information available and is subject to change.

Select the relevant country

by using the dropdown arrow



A screenshot of a web form with a label 'Country' above a dropdown menu. The dropdown menu shows 'Fiji' as the selected option. A small downward-pointing arrow is visible on the right side of the dropdown, which is circled in orange.

Select your medical school

From the results page, select your **Medical School**



A screenshot of a web form showing the 'Country' dropdown set to 'Fiji'. Below it, under the heading 'Medical Schools', there is a list of schools. The first school, 'Fiji National University College of Medicine, Nursing & Health Sciences', is circled in orange. The second school, 'Umanand Prasad School of Medicine, University of Fiji', is also visible.

What if I'm unable to find my medical school, degree title and/or graduation year?

Contact your medical school. An official from your medical school will need to follow the steps in [Requesting an ECFMG Sponsor Note](#). If the ECFMG determines that a medical school meets the requirements, it will include an ECFMG Sponsor Note in the school's WDoMS listing.

Step 2 – Confirm the degree title and graduation year of your medical degree (final medical diploma/ primary medical qualification) are eligible.

Once you have selected your eligible medical school you will be directed to the World Directory of Medical School website.

Select the Program Details Tab.

The screenshot shows the 'World Directory of Medical Schools' website. The header includes navigation links: Home, About, Sponsors, Subscription, and Search. The main content area displays the school details for the 'Fiji National University College of Medicine, Nursing & Health Sciences'. The 'Program Details' tab is selected and circled in orange. The details include:

- School Type: Public
- Year Instruction Started: 1885
- Operational Status: Currently operational
- Alternate Names: Suva Medical School (1885 - 1961)
- Academic Affiliation: University of the South Pacific (Former)
- School Website(s): [In English](#)
- Additional Information: In December 1981, Fiji School of Medicine and the University of the South Pacific signed a Memorandum of Understanding under which students of Fiji School of Medicine were awarded the Bachelor of Medicine, Bachelor of Surgery degree of the University of the South Pacific. The first degrees were awarded by University of the South Pacific in 1987. In February 2010, Fiji School of Medicine merged into the Fiji National University. The Fiji School of Medicine and the Fiji School of Nursing are now known as the College of Medicine, Nursing & Health Sciences.

In the **Program Details** tab confirm the **Qualification Title** is correct and that the graduation year of your medical degree (final medical diploma/primary medical qualification) is included in the **Year Instruction Began**.

School Details Contact Information **Program Details** Sponsor Notes

Current Programs

● Qualification Title: Bachelor of Medicine, Bachelor of Surgery (M.B.B.S.)
Year Instruction Began: 1982
Curriculum Duration: 6 years
● Language of Instruction: English
Foreign Students: Foreign students are not admitted
Genders Admitted: Both men and women are admitted
Entrance Exam: An entrance exam is required

School Details Contact Information **Program Details** Sponsor Notes

Current Programs

This school offers more than one program or track leading to a medical degree.

Program Name: Clinical Medicine (5-year program)

● Qualification Title: Bachelor of Medicine
Year Instruction Began: 1951
Curriculum Duration: 5 years
● Language of Instruction: Chinese
Foreign Students: Foreign students are admitted
Genders Admitted: Both men and women are admitted
Entrance Exam: An entrance exam is required

Program Name: Clinical Medicine (MBBS)

● Qualification Title: Bachelor of Medicine, Bachelor of Surgery (M.B.B.S.)
Year Instruction Began: 1997
Curriculum Duration: 6 years
● Language of Instruction: English
Foreign Students: Foreign students are admitted

Program Name: Clinical Medicine (7-year program)

● Qualification Title: Bachelor of Medicine
Curriculum Duration: 7 years
● Language of Instruction: Chinese

Program Name: Clinical Medicine (8-year program)

● Qualification Title: Bachelor of Medicine
Curriculum Duration: 8 years
● Language of Instruction: Chinese

Read the Sponsor Note

It is important that your graduating year is within the range that is shown in the ECFMG sponsor note.

Sample 1

Shows graduation years from start year to current year

School Details Contact Information Program Details **Sponsor Notes**

The information below has been provided by the World Directory's sponsoring organizations.

Canada

- Unless indicated otherwise, Medical degrees obtained from this medical school are acceptable to the provincial/territorial medical regulatory authorities in Canada, and therefore acceptable to all medical organizations in Canada. For more information about the acceptable medical schools as defined in the Model Standards for Medical Registration in Canada [click here](#).
- À moins d'avis contraire, les diplômes de médecine de cette faculté de médecine sont acceptables aux ordres des médecins dans les provinces et territoires du Canada, et par conséquent acceptables à toute autre organisation au Canada qui œuvre dans le domaine médical. Pour plus d'information au sujet des facultés de médecine acceptables, telles que définies dans les normes modèles pour l'inscription médicale au Canada, [cliquez ici](#).

Educational Commission for Foreign Medical Graduates (ECFMG), United States of America

- Students and graduates of this medical school are eligible to apply to ECFMG for ECFMG Certification and for examination, provided that:
 - For medical school students officially enrolled in this school, the graduation years are listed below as "current".
 - For graduates of this medical school, their graduation year is included in the graduation years listed below.

Graduation Years:
1953 - Current

Sample 2

Shows specific graduation year range:

Educational Commission for Foreign Medical Graduates (ECFMG), United States of America

- Students and graduates of this medical school are eligible to apply to ECFMG for ECFMG Certification and for examination, provided that:
 - For medical school students officially enrolled in this school, the graduation years are listed below as "current".
 - For graduates of this medical school, their graduation year is included in the graduation years listed below.

Graduation Years:
1996 - 2003

- The degree title of the final medical diploma the student will earn, or the graduate has earned (and must provide), is listed in the [Reference Guide for Medical Education Credentials](#).
- All other eligibility requirements are met. Refer to the [ECFMG Information Booklet](#) for detailed information.

What if my degree title or graduation years don't match the information in the ECFMG Sponsor Note?

Contact your medical school. An official from your medical school will need to follow the steps in [Requesting an ECFMG Sponsor Note](#). If ECFMG determine that a medical school meets the requirements, it will include/update an ECFMG Sponsor Note in the school's WDoMS listing.

Steps to create an AMC account and establish an AMC portfolio

The AMC portfolio is an online application system to provide you with access to your personal and qualification information, including relevant verification status(es) as well as information to assist with your relevant pathway to registration.

To apply you must complete the following six steps in this order:

- [Step 1](#) – Confirm your medical school, medical degree title and graduation year eligibility
- [Step 2](#) – Create a MyIntealth account and portfolio
- [Step 3](#) – Create an AMC account
- [Step 4](#) – Establish an AMC portfolio
- [Step 5](#) – Proceed with your eligible pathway
- [Step 6](#) – Qualification(s) verified

Step 1 - Confirm your medical school, medical degree title (final medical diploma/primary medical qualification) and graduation year eligibility

International medical graduates (IMGs) whose medical qualifications are from a medical school outside Australia or New Zealand and who are seeking registration to practise medicine in Australia must provide evidence of eligibility to undertake one of the following pathways:

Your medical degree, including your medical school, medical degree title (final medical diploma/primary medical qualification (final medical diploma/primary medical qualification) in clinical medicine and surgery, and graduation year must all be eligible.

Refer to the [Eligibility section - Check of eligible schools, medical degree titles \(final medical diploma/primary medical qualification\) and graduation years.](#)

Step 2 - Create a MyIntealth account and portfolio

MyIntealth is the online platform used by the AMC to confirm that your medical credentials are authentic and acceptable. It is a service offered by the ECFMG.

Create a [MyIntealth account and portfolio](#). ECFMG usually provide your MyIntealth ID to you within three business days.

Once you have your MyIntealth ID, select the required service. For verification, you need to select the EPIC service. As you upload each eligible qualification to your MyIntealth account, ensure that you nominate the AMC to receive the verification statuses. The AMC will be notified when your qualification(s) have been sent for verification (outsource notification) and will receive a verification report once the verification is complete.

The credentials required for each pathway

You must submit the following for primary source verification (PSV):

Standard pathway (PSV, AMC assessments - AMC certificate) for general registration	Medical degree (final medical diploma/ primary medical qualification e.g. MBBS, etc.) This does not apply to Australian or New Zealand medical degrees.
Competent authority pathway (PSV, no AMC assessment - no AMC certificate) for general registration	Medical degree (final medical diploma/ primary medical qualification e.g. MBBS, etc.) This does not apply to Australian or New Zealand medical degrees.
Specialist pathway including expedited specialist pathway and/or Short-term training in a medical specialty pathway (includes specialist recognition, specialist area of need, expedited specialist pathway and short-term specialist training – PSV, no AMC assessment)	Medical degree (final medical diploma/primary medical qualification e.g. MBBS, etc.) This does not apply to Australian or New Zealand medical degrees. Eligible overseas issued postgraduate and specialist qualification(s). This does not apply to Australian or Australasian postgraduate/specialist credentials. NOTE: For specialist recognition, area of need and short term specialist training, check with the relevant Australian/Australasian specialist medical college to find out which of your postgraduate medical credential(s)/specialist qualification(s) are required to be submitted for verification through ECFMG and added to your AMC account. For the Expedited specialist pathway the Medical Board of Australia are responsible for this pathway eligibility and requirements, refer to the Expedited specialist pathway: accepted qualifications list to find out which of your postgraduate medical credential(s)/specialist qualification(s) are required to be submitted for verification through ECFMG and added to your AMC account.

Refer to the ECFMG website for a list of definitions of [medical credential categories](#).

For more information about the MyIntealth account process, refer to the [ECFMG website](#). Also refer to ECFMGs [Special Instructions for Physicians Applying to Practice in Australia](#) for important notes on credentials verified through ECFMG. If you have any questions about the MyIntealth account and verification process, please [contact ECFMG](#) for assistance.

Step 3 - Create and AMC account

- If you do not have an AMC account, you must create one.
- If you created an AMC account prior to 1 October 2015, you would need to create a new account (if you have not created it already).
- If you created an AMC account after 1 October 2015, you can [sign in](#).

Refer to [FAQs - AMC account/portfolio/primary source verifications](#) for information on what is an AMC account and what options are available in your AMC account.

You can create an AMC account via the [AMC account service](#).

Click on **Sign up for an AMC account**

Establish your AMC account

You will not be able to sign up for an AMC account without entering your ECFMG ID (MyIntealth ID) below.

If you do not have an ECFMG account, you will need to [create one](#).

* Email address

eg. doctor@example.com

Verify email address

* Confirmation code

Confirmation code

1. Enter new email address.
2. Click on the **Verify email address** button – keep this page open to enter the confirmation code.
3. Check your email account for the confirmation email – this will be sent immediately to your email account (check your spam/junk email folders also, if necessary).
4. Enter confirmation code, in the **Confirmation code** field above.

* MyIntealth ID

eg. 612345678

* Date of birth

Day



Month



Year



* Password

Password

* Confirm

Confirm password

☐ * Yes, I agree to the [terms of use](#) and [privacy policy](#)

Sign up

or [return to sign in page](#)

- Enter your email address – be sure that the spelling is correct to avoid delays.
- Select 'Verify email address'. You will sent a confirmation code that you will need to enter in the next field:

- Enter the confirmation code:

Enter the correct MyIntealth ID.

- Enter correct date of birth (dd/month/yyyy).
- Create a password and confirm it.
- Read the terms of use and privacy policy and then tick the box to indicate your acceptance.
- Click on **Sign up**.

Once your AMC account has been confirmed, you can continue to sign into it by entering your email address and password and clicking "Sign in."

The screenshot shows the AMC account service login page. At the top, there is a dark blue header with the AMC logo and 'Australian Medical Council Limited' on the left, and 'AMC account' on the right. The main content area has a white background. On the left, it says 'Welcome to the AMC account service' and 'Do not have an account?'. Below this is a green button labeled 'Sign up for an AMC account'. A note below the button states: 'If you have already been issued an AMC number, but have never accessed the AMC account service then you will be required to 'sign up' with the option above.' On the right, there is a 'Sign in' section with a light gray header. It contains an 'Email' field with the text 'example@amc.org.au', a 'Password' field with masked characters, a 'Forgot password?' link, a 'Sign in' button (circled in red), and a 'Remember me' checkbox.

AMC Australian Medical Council Limited

AMC account

Welcome to the AMC account service

Do not have an account?

[Sign up for an AMC account](#)

If you have already been issued an AMC number, but have never accessed the AMC account service then you will be required to 'sign up' with the option above.

Sign in

Email

example@amc.org.au

Password

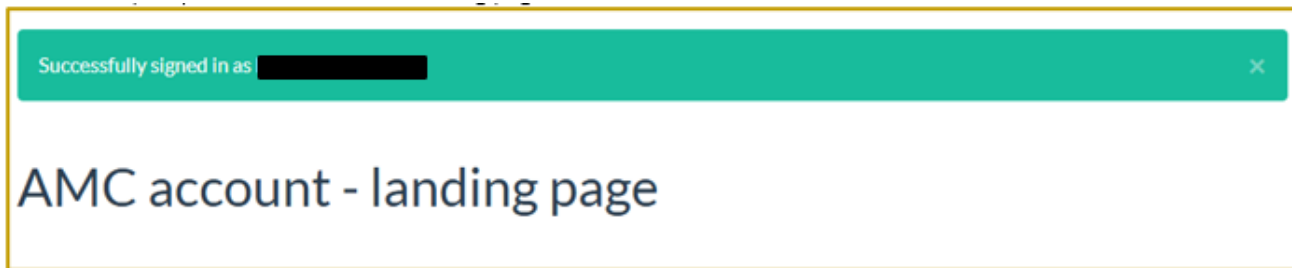
.....

[Forgot password?](#)

[Sign in](#)

☐ Remember me

This will open your AMC account – landing_page



Step 4 - Establish an AMC portfolio

Sign in to your AMC account and select the **Establish an AMC portfolio** option.

Establish an AMC portfolio

FAQs - AMC account/portfolio/primary source verification through ECFMG regarding relevant information in relation to AMC account and portfolio information, especially: Do I need to establish an AMC portfolio?

AMC account guide - How to apply for an AMC portfolio, including:

- Photo requirements
- Passport requirements
- Evidence of name/signature difference/change or no signature
- Statutory declaration - eligible witnesses in Australia and in countries other than Australia

You must have a **MyIntealth account** with ECFMG and been issued with a MyIntealth ID in order to establish an AMC portfolio.

Important: You will be able to cancel your AMC portfolio application at any time **before your payment is received**. Once your payment has been processed, cancellation will no longer be possible.

Establish an AMC portfolio

Identity

Enter your personal details

Be sure to complete ALL compulsory fields shown in red below.

Your Family name(s) and Given name(s) fields are to be entered as per your current official passport. If your family and given names appear as one line on your official passport, tick the **My legal name consists of one name only** box.

You will be able to view a PDF version of the application being completed. Once the application has been submitted, the full PDF will be available on the landing page next to your receipt/tax invoice and acknowledgement.

1. Identity 2. Qualifications 3. Specialist Colleges 4. Payment

[Download a PDF of your current progress](#)

1.1 Demographic and contact details

Name

☐ My legal name consists of one name only

* Family name

* Given names

This name must match exactly to the name on your passport.

Complete all fields correctly by using the drop-down options. **All fields must be completed.**

Enter your **Date of birth** by following the prompts (this is crucial for live validation with ECFMG when entering your MyIntealth ID later in the application).

Personal details

* Gender

* Date of birth

* Country of birth

Non-Australian Addresses

Complete your full postal address details. Be sure to complete ALL compulsory fields as shown in red below.

Select your **Country** by using the drop-down option.

You will need to provide your full address. You can add multiple information in each **Address Line** but note that it is limited to 40 characters.

It is compulsory to provide a **Phone Number**. Use the drop-down options to select your country code. For landline numbers, it is also important to add the area code.

Address

Country

Choose a country:

Address line 1

Address line 1

Address line 2

Address line 2

Address line 3

Address line 3

NOTE: Address line fields are limited to max 40 characters

Phone number

Choose a country:

Australian Addresses

Be sure to complete ALL compulsory fields shown in red below.

Address

Country

Australia

Address line 1

Address line 1

Address line 2

Address line 2

Address line 3

Address line 3

NOTE: Address line fields are limited to max 40 characters

Suburb

Suburb

State

State

Postal code

PostCode

Phone number

Choose a country:

Click **Next** to proceed:

Cancel

Next

Photo

The AMC will use your photo for identity confirmation and assessment purposes.

Photo requirements

Part of the AMC process requires you to upload a current photo of your face and shoulders. The AMC will use this photo for identity confirmation and examination purposes. This photo will appear on your AMC account.

All passport-sized photos must be:

- full colour
- 35-40 mm wide and 45-50 mm long
- good quality – **high resolution**
- sharply focused (not blurred)
- not too dark and not too light
- not scanned or homemade
- **current – no more than 6 months old** (and updated every 2 years once your photo has been accepted)
- unmarked (no ink or marks on the edge)
- **in front of a plain light-coloured background**
- full-front view of head and shoulders with eyes open and clearly visible
- provided in one of the following file formats, JPEG or PNG
- file size to be no more than 5 megabytes.

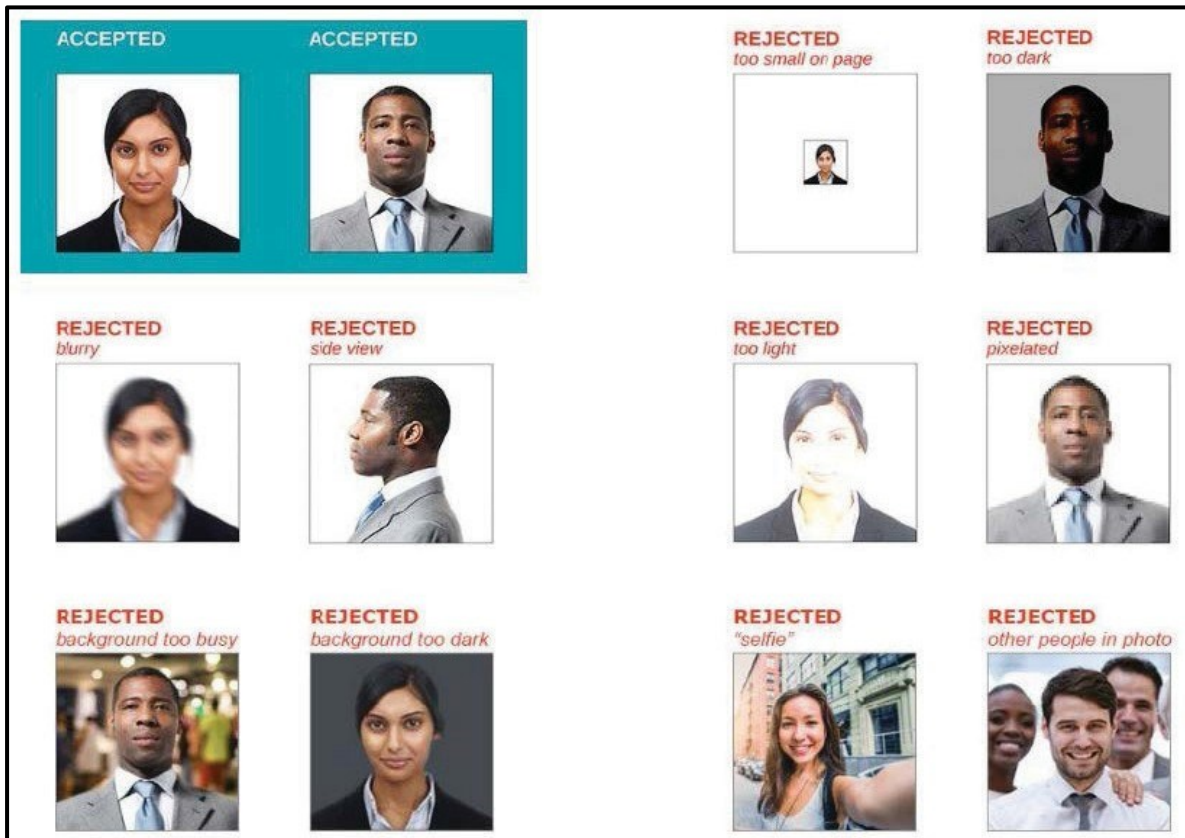
Your ID passport-sized photo should represent a true likeness and be of good quality.

You can use the same photo as added to your MyIntealth account provided it complies with the requirements listed above.

Note: photos will be rejected if requirements are not met.

Below are examples of acceptable and unacceptable photos.

For guidance, refer to ECFMG's [website](#)



Upload Your Photo

1. Identity

2. Qualifications

3. Specialist Colleges

4. Payment

 [Download a PDF of your current progress](#)

1.2 Photo

Part of the AMC process requires you to upload a current photo of your face and shoulders. The AMC will use this photo for identity confirmation and examination purposes. This photo will appear on your AMC account.

All passport-sized photos must be:

- full colour
- 35-40 mm wide and 45-50 mm long
- good quality - **high resolution**
- sharply focused (not blurred)
- not too dark and not too light
- not scanned or homemade
- **current - no more than 6 months old**
- unmarked (no ink or marks on the edge)
- **in front of a plain light coloured background**
- full-front view of head and shoulders with eyes open and clearly visible
- one of the following file formats, JPEG or PNG
- less than the maximum file size of 5 megabytes

All photos submitted to the AMC must be updated every TWO years.

Holiday photos/selfies are **inappropriate** and will be **rejected**.

Your ID passport-sized photo should represent a true likeness and be of good quality.

You can use the same photo as added to your MyIntealth account provided it complies with the requirements listed above.

For further details please refer to ECFMG's requirements for [confirming your identity](#).

Cancel

Previous

Next



You can drag and drop your photo onto the target above or click to select.

To upload a photo, you can either drag and drop the image in the **white block** area or click the white block to upload your image.

Click **Next** to proceed:

Cancel

Previous

Next

Passport

Passport Requirements:

You will need to provide a copy of the identification page(s) in your current and valid passport. The AMC will amend your names in your AMC account if necessary, so it matches your passport details.

Your passport copy must include:

- name, all names as per passport
- nationality
- date of birth (dd/mm/yyyy)
- gender
- place and country of birth
- photo
- passport number
- passport expiration date
- signature.

If your passport does not include your signature

You will need to submit one of the following current/valid documents as secondary identification/evidence with your passport:

- a copy of your driver's license (must be current and signed); or
- a [statutory declaration](#) to confirm your signature and any versions of your signature.

The copy should also:

- show your passport at actual size
- photo and all text must be clear and easy to read
- be in a JPEG or PNG file format
- not exceed a file size of 5 megabytes.

If any identification documentation is in a non-English language, you will need to supply a full word-for-word English translation completed by an authorised translation service. This can be uploaded together as one document or multiple pages as one upload.

Upload a scanned copy of your passport

To add your passport image, you can either drag and drop the image in the **white block** area or click the white block to upload your image.

[Download a PDF of your current progress](#)

1.3 Passport

Part of your AMC portfolio application requires a clearly legible scanned copy of your current/valid passport. The AMC will amend your names in your AMC account according to the passport details.

The scan of your passport must:

- **Include the signature page, make sure that the signature can be clearly seen.**
- Include all name(s)
- Include nationality
- Include date of birth (dd/mm/yyyy)
- Include gender
- Include place and country of birth
- Include photo
- Include passport number
- Include expiration date
- Show your passport at actual size
- Be clearly legible and scanned at high resolution
- You can scan both the personal details/demographic AND signature pages (if on separate pages) as 1 image (i.e. 2 pages in 1 image etc)
- If no signature is available on your passport, scan a clearly legible copy of your secondary ID (driver's licence, including front and back and expiration date and signature) with the passport image and scan as 1 image (i.e. 2 pages in 1 image etc). If the driver's licence is in an original language, then a word-for-word English translation is also required.

Please note that you need to use one of the following file formats: JPEG or PNG, the maximum file size is 5 megabytes.

For further details please refer to ECFMG's advice on [confirming your identity](#).



You can drag and drop an image of your passport onto the target above or click to select.

If your signature page is separate from the personal details and photo page (biographical page), make sure you provide both pages as either a 1- or 2-page document (both images are to be uploaded as a single document).

Enter your passport details. All fields are compulsory.

Passport details

Name	Test Test		
Number	The number identifying your passport		
Gender	Please select		
Expiry	Day	Month	Year
Country of issue	Please select		

Below are samples of acceptable passport images and unacceptable passport images.

For guidance, refer to ECFMG's [website](#)



REJECTED
blurry



REJECTED
flash obscures text



REJECTED
too light



REJECTED
too dark



Click **Next** to proceed:

Cancel

Previous

Next

Signature

You must add a signature image. You can either drag and drop the image into the **white block** area or click the white block to upload your image.

If your passport does not have your signature, you will need to provide acceptable secondary identification/evidence.

 [Download a PDF of your current progress](#)

1.4 Signature

If the signature you uploaded is different to the signature on your passport or other acceptable document, you will need to provide evidence of your signature difference.

In your AMC portfolio, you must provide a copy of your passport's personal details, photo, and signature pages. If your passport does not have a signature, you will need to submit an acceptable current/valid document as secondary identification and/or evidence.

To ensure your signature complies with the AMC's requirements, refer to [AMC account guide](#) - Evidence of Name/Signature difference/change or no signature section.

Your signature

You can drag and drop an image of your signature onto the target above or click to select.

Cancel

Previous

Next

Click **Next** to proceed

Cancel

Previous

Next

Qualifications

ECFMG ID

Enter the **MyIntealth ID exactly as issued to you by ECFMG** (this is crucial for live validation with ECFMG and will allow you to proceed with your portfolio application).

[Download a PDF of your current progress](#)

2.1 ECFMG ID

The AMC requires you to add your **MyIntealth ID**.

- If you do not have a MyIntealth account, you will need to [create one](#). You will NOT be able to establish an AMC portfolio or add additional qualification(s) without entering your MyIntealth ID below.
- If you have created a MyIntealth account but have not been issued with a MyIntealth ID, please note that it may take up to 3 business days for ECFMG, a member of Intealth, to allocate a MyIntealth ID to you.
- If you already have a MyIntealth account, log in to your MyIntealth account and retrieve your MyIntealth ID, which should appear as a **9-digit number**. Enter the MyIntealth ID in the field below.
- If you have not been required to submit further qualifications for verification, you are **NOT** required to establish an AMC portfolio. Please return to the [landing](#) page for other options.

 **MyIntealth ID**

Cancel

Previous

Next

Click **Next** to proceed

Cancel

Previous

Next

Enter your medical degree (final medical diploma/primary medical qualification) details.

Read the information provided in the top 3 sections of the 'Medical degree (final medical diploma/primary medical qualification)' tab before entering your details.

1. Identity

2. Qualifications

3. Specialist Colleges

4. Payment

 [Download a PDF of your current progress](#)

2.2 Medical degree (final medical diploma/primary medical qualification)

If you are **ONLY** required to add postgraduate credential(s)/specialist qualification(s), you will need to click the [Next](#) button here or at the bottom of this page to continue to the 'Postgraduate credential(s) and/or specialist qualification(s)' page.

For medical degree (final medical diploma/primary medical qualification) requirements: only submit **either** your final medical diploma, final medical transcript, or an alternate graduate document. Please do not submit **all** options for verification through ECFMG as the AMC can only record **one** – the final medical diploma is the preferred option for the Medical Board of Australia. If the credential document has been accepted by ECFMG for verification purposes, the verification status(s) can be uploaded to the relevant AMC account.

IMPORTANT: If you have already added either a final medical school transcript or alternate graduation document / medical school letter for verification to your AMC account, [Ahpra](#) might require you to submit your final medical diploma for verification when applying for registration as well. Although you do not have to add the details to this page again, you will need to have it verified through ECFMG and ensure the AMC receives the verification notification and verification report statuses. This will incur additional costs by [ECFMG](#).

The following types are not eligible to be added to your AMC account: Medical registrations/license to practice, PhDs, research, internship/housemanship/foundation documents, partially completed training/qualifications, scientific (for e.g. Bachelor of Science), short courses or Australian/Australasian qualifications.

✱ Your name on document

Your name as it appears on your qualification

✱ Country

Please select

✱ Medical school

✱ Degree

✱ Year Completed

✱ Date awarded

Day

Month

Year

Save qualification

Cancel

Previous

Next

Enter your name(s) as they appear on the degree document in the **Your name on document** section.

For new IMGs – who have an [eligible](#) medical degree that is **not** issued by an Australian or New Zealand medical school.

Complete all fields correctly so that they reflect the information on your medical degree.

Click **Next** to proceed.



A horizontal navigation bar with a light gray background and a thin green border. It contains three buttons: a gray 'Cancel' button on the left, a green 'Previous' button in the middle, and a gray 'Next' button on the right. The 'Next' button is circled in orange.

For returning IMGs

ONLY complete this section if you have not previously obtained verification through the AMC (for example, your medical degree was not EICS verified) and you now need to undertake verification of your medical degree.

Click **Next** to proceed – if you are NOT required to enter your medical degree details (ie. already verified and shown as verified – yes on your AMC account – dashboard, or it is an Australian or New Zealand issued medical degree).

Click **Next** to proceed – if you are required to and have entered your eligible medical degree details.

Enter your postgraduate medical credential(s) and/or specialist qualification(s) details

Read the information provided in the top and blue sections of the postgraduate medical credential(s) and/or specialist qualification(s) tab **BEFORE** entering your details.

Do **NOT** enter your medical degree (final medical diploma/primary medical qualification) details in this section.

ONLY add eligible postgraduate medical credential(s) and/or specialist qualification(s). Be sure to check with the relevant [Australian/Australasian specialist medical college](#) that the qualification(s) are acceptable for the specialist college's purposes **BEFORE** adding details of the qualification to the AMC and MyIntealth accounts.

ONLY the specialist college can determine and advise which postgraduate and/or specialist qualification(s) are required. The AMC is **NOT** responsible for specialist assessment and therefore cannot advise on any specialist assessment requirements.

ONLY the Medical Board of Australia can confirm which postgraduate medical credential(s) and/or specialist qualification(s) are eligible for the [Expedited specialist pathway](#).

Your qualifications and training requirements must be **COMPLETED** for them to be added to your AMC account. Partially completed credentials are **NOT** acceptable. **ONLY** state your final credential/qualification document details.

Click the **Add a postgraduate credential/specialist qualification**

The screenshot shows a web interface with a progress bar at the top containing four steps: 1. Identity, 2. Qualifications, 3. Specialist Colleges, and 4. Payment. Step 2 is currently active. A link 'Download a PDF of your current progress' is visible. The main heading is '2.3 Postgraduate medical credential(s) and/or specialist qualification(s)'. Below this, there is a grey box with instructions: 'Do NOT add credential(s)/qualification(s) if already verified via the AMC EICS process (of which you were issued with an EICS certificate), or if already added to your AMC account. Please contact the relevant Australian/Australasian specialist medical college to confirm which postgraduate credential(s) and/or specialist qualification(s) are required to be verified as part of their assessment processes.' Below this is a blue box with text: 'The following types are not eligible to be added to your AMC account: Medical registrations/license to practice, PhDs, research, internship/housemanship/foundation documents, partially completed training/qualifications, scientific (for e.g. Bachelor of Science), short courses or Australian/Australasian qualifications.' At the bottom, there is a button 'Add postgraduate credential(s)/specialist qualification(s)' which is circled in red. Other buttons include 'Cancel', 'Previous', and 'Next'.

Only add a postgraduate credential/specialist qualification if you have confirmed with the relevant specialist college that it/they are required for the specialist assessment process, or with the Medical Board of Australia that it/they are required for the Expedited specialist pathway first.

Make sure you enter **YOUR** details.

The **'Save qualification' button** will not be enabled until you have entered all the relevant credential/qualification information. The 'Date awarded' must be entered by the calendar pop-up:

If you need to cancel adding the qualification, click the **'Cancel add qualification'** button.

Below is an example.

 Download a PDF of your current progress

2.3 Postgraduate medical credential(s) and/or specialist qualification(s)

Do NOT add credential(s)/qualification(s) if already verified via the AMC EICS process (of which you were issued with an EICS certificate), or if already added to your AMC account. Please contact the relevant [Australian/Australasian specialist medical college](#) to confirm which postgraduate credential(s) and/or specialist qualification(s) are required to be verified as part of their assessment processes.

The following types are not eligible to be added to your AMC account: Medical registrations/license to practice, PhDs, research, internship/housemanship/foundation documents, partially completed training/qualifications, scientific (for e.g. Bachelor of Science), short courses or Australian/Australasian qualifications.

 *Your name on document

John Doe

Your name as it appears on your qualification

 *Country

United Kingdom

 *Awarding institution

The Royal College of General Practitioners

 *Qualification title

MRCGP

 *Date awarded

01/02/2020

Cancel add qualification

Save qualification

Click **Submit**. If you do not click submit, it will **NOT** add the details to your portfolio.

If you have more than 1 postgraduate and/or specialist qualification(s) to add to your portfolio, click **add** postgraduate qualification button and repeat the above process.

Once you have finished entering your postgraduate medical credential(s) and/or specialist qualification(s) details, you will see them in the list, as per the below sample:

[Download a PDF of your current progress](#)

2.3 Postgraduate medical credential(s) and/or specialist qualification(s)

Do NOT add credential(s)/qualification(s) if already verified via the AMC EICS process (of which you were issued with an EICS certificate), or if already added to your AMC account. Please contact the relevant [Australian/Australasian specialist medical college](#) to confirm which postgraduate credential(s) and/or specialist qualification(s) are required to be verified as part of their assessment processes.

The following types are not eligible to be added to your AMC account: **Medical registrations/license to practice, PhDs, research, internship/housemanship/foundation documents, partially completed training/qualifications, scientific (for e.g. Bachelor of Science), short courses or Australian/Australasian qualifications.**

Title	Country	Awarded on	
MRCGP	United Kingdom	1st Feb 2020	EditDelete

Add postgraduate credential(s)/specialist qualification(s)

Cancel

PreviousNext

If you have more than 1 postgraduate medical credential(s) and/or specialist qualification(s) to add to your portfolio, click **add** postgraduate credential/specialist qualification button and repeat the above process.

Once you have entered your eligible postgraduate and/or specialist qualification(s), click **Next** to proceed.

Cancel

PreviousNext

Evidence

If the names on your qualification(s) are different from the names on your passport, you will need to provide evidence of your legal change of name or difference. If your [passport does not include your signature](#), you will need to provide secondary identification/evidence:

1. Identity

2. Qualifications

3. Specialist Colleges

4. Payment

 [Download a PDF of your current progress](#)

2.4 Evidence

If the name(s) on your qualification(s) and/or signature are different from the name(s) and signature on your passport, you will need to provide evidence to support this name difference.

Evidence may include any of the following legal evidence:

- Marriage Certificate
- Change of Name legal document
- Deed Poll
- Birth Certificate

If your name has legally changed, you **must** provide the required legal evidence.

To ensure your documentation complies to the AMC's requirements, refer to [AMC account guide](#) - Evidence of Name/Signature difference/change or no signature section

Names provided in this application

- Test 3 Test 3
- John Doe

Upload name/signature difference evidence(up to 5 documents)



Evidence provided

Cancel

Previous

Next

This section can also be used to upload a third party (to act on my behalf) or any other documentation that you need the AMC to update your AMC account with.

Upload a scanned copy of your name difference document

To add document(s), you can either drag and drop them in the white block area or click the white block to upload your document.

Different Name

If the name(s) on your qualification(s) are different from the name(s) on your passport, you will need to provide legal evidence to support this name difference.

Legal evidence may include any of the following:

- Marriage Certificate
- Change of Name legal document
- Deed Poll
- Birth Certificate

A Statutory Declaration (witnessed by an [eligible witness](#)). Must only be used to explain all name/signature differences (ie different order of names, explaining suffixes etc). **If your name has legally changed**, you must provide the required legal evidence (1 of the 4 options stated above).

Also, refer to [the statutory declaration and the eligible witness information](#).

Submit the document evidence via the 'Document evidence' option on your [AMC account](#) landing page.

If any name difference/change documentation is in a non-English language, you will need to supply a full word-for-word English translation completed by an authorised translation service. This can be uploaded together as one document or multiple pages as one upload.

Different Signature

If the signature you uploaded is different to the signature on your passport or other acceptable document, you will need to provide evidence of your signature difference.

To do this, you must submit one of the following valid documents as secondary identification/evidence with your passport:

- a copy of your driver's licence (must be signed), OR
- a [Statutory declaration](#) to confirm your signature and any versions of your signature.

Submit the signature evidence via the 'View/update signature' option on your [AMC account](#) landing page.

If any signature difference/change documentation is in a non-English language, you will need to supply a full word-for-word English translation completed by an authorised translation service. This can be uploaded together as one document or multiple pages as one upload.

Statutory Declaration

A statutory declaration is a written statement declared to be true in the presence of an authorised eligible witness.

You must submit a [Statutory Declaration](#) form if any of the following apply:

- your passport or driver's licence does not contain a signature
- the signature on your passport or driver's licence is not the same as the signature on your application form
- you have a name difference (not a legal name change).

A Statutory Declaration may only be used to explain the reason for a name difference. It CANNOT be used to legally change your name – this will require an official government issued name change document. You will need to include one of the types of evidence documents as listed in [Different Name](#).

You will need to upload your Statutory Declaration in one of the following file formats: JPEG or PNG. The maximum file size is 5 megabytes. The statutory declaration must be witnessed by an eligible witness.

Eligible witnesses in Australia

The AMC accepts persons listed on the [Statutory Declaration](#) form as eligible witnesses in Australia.

Eligible witnesses in countries other than Australia

The AMC accepts the following persons as eligible witnesses in countries other than Australia:

- Foreign Notary Public
- Commissioner of Oaths (South Africa, Sudan and Canada only)
- An Australian Consular or Diplomatic Officer or authorised officer. You will need to contact the [Australian Embassy or Consular](#) to arrange for an appointment before travelling to ensure that the necessary staff are available.
- Foreign documents that bear an Apostille issued by a Foreign Government may be submitted without further certification. The AMC accepts an apostille as an eligible witness able to certify documents as part of the primary source verification requirements.
- An Australian Diplomatic Officer means a person appointed to hold or act in any of the following offices of the Commonwealth in a country or place outside of Australia:
 - Ambassador
 - High Commissioner
 - Minister
 - Head of a Mission
 - Commissioner
 - Chargé d'Affaires
 - Counsellor, Secretary or Attaché at an Embassy, High Commissioner's office, Legation or other post.
 - Locally engaged staff who have been authorised by the Secretary of the Department of Foreign Affairs and Trade to also perform the function.

Fees may be prescribed for consular acts. The regulations may provide for the imposition of fees, to be collected on behalf of the Commonwealth, for the performance, whether in Australia or elsewhere, of consular acts by:

- an Australian Diplomatic Officer or an Australian Consular Officer
- the person holding or acting in the office of Secretary of the Department or an officer of the Department acting with the authority of the Secretary
- an employee of the Commonwealth authorised, in writing, by the Secretary of the Department
- an employee of the Australian Trade Commission authorised, in writing, by the Secretary of the Department.

Click **Next** to proceed.

Cancel

PreviousNext

Specialist medical colleges

If you are applying for assessment of:

- comparability to the standard of a specialist trained in your specialty in Australia, you apply through the [specialist pathway](#);
- a specialist position in an area of need in Australia, through the [specialist pathway](#);
- short term training in a medical specialty of specialist or advanced training in Australia, through the [short term training in a medical specialty pathway](#).

Nominate the relevant Australian or Australasian Specialist Medical College

This will allow the nominated college(s) to access your qualification information, including verification status(s), and to upload their specialist assessment outcome documentation to the AMC Portal.

ONLY select the college(s) that you are applying to for specialist assessment, specialist training or PESCI. If you are **NOT** applying to the college, **DO NOT** select any/multiple colleges.

1. Identity

2. Qualifications

3. Specialist Colleges

4. Payment

Download a PDF of your current progress

3. Select the relevant Australian/Australasian specialist medical college(s)

By nominating the college, it provides access to your qualification(s) verification status(es) and to upload the college specialist assessment outcome. It is important to only nominate the college that you are actually applying to for assessment.

This is **NOT** required for the Expedited Specialist pathway.

If you are unsure which college to nominate, refer to [Medical Board of Australia's list of medical specialties and specialty fields](#).

If you need to nominate another college, you can do so by selecting [Nominate College](#) option on your AMC account.

☐ Australasian College of Dermatologists (ACD)

☐ Australasian College for Emergency Medicine (ACEM)

☐ Australian College of Rural and Remote Medicine (ACRRM)

☐ Australasian College of Sport and Exercise Physicians (ACSEP)

☐ Australian And New Zealand College of Anaesthetists (ANZCA)

☐ College of Intensive Care Medicine of Australia and New Zealand (CICM)

☐ Royal Australasian College of Dental Surgeons (RACDS)

☐ Royal Australian College of General Practitioners (RACGP)

☐ Royal Australasian College of Medical Administrators (RACMA)

☐ Royal Australasian College of Physicians (RACP)

☐ Royal Australasian College of Surgeons (RACS)

☐ Royal Australian and New Zealand College of Ophthalmologists (RANZCO)

☐ Royal Australian and New Zealand College of Obstetricians and Gynaecologists (RANZCOG)

☐ Royal Australian and New Zealand College of Psychiatrists (RANZCP)

☐ Royal Australian and New Zealand College of Radiologists (RANZCR)

☐ Royal College of Pathologists of Australasia (RCPA)

You do not need to nominate any specialist medical colleges if you are not intending to apply for specialist assessment or training. Please leave the checkboxes unticked and use the Next button if this is the case.

Cancel

Previous

Next

If you are unsure which college to select during your application, you can return to your AMC account later and click **Nominate college** on the landing page.

Alternatively, you can nominate a college when adding an additional qualification to your AMC account.

Nominate an Australian/Australasian specialist medical college

Only nominate the College that you will submit an application to for specialist assessment. This will allow the college to view all qualification(s) you have submitted for verification and to upload your specialist assessment outcome(s), used by the Medical Board of Australia to view for registration purposes.

This is **not required** for the expedited specialist pathway.

Nominate college

Click **Next** to proceed.

Cancel

PreviousNext

Payment

Check that the details are correct.

1. Identity 2. Qualifications 3. Specialist Colleges 4. Payment

[Download a PDF of your current progress](#)

Step 4: Payment

Important:
Before proceeding with payment, please download a copy of your application as a PDF using the link above and review all information carefully.
Ensure that all personal details, qualifications, and documentation are complete and accurate.

Secure payment – we use secure server technology to protect your details

1 x AMC Portfolio	
1 x Additional Qualification	
Card Surcharge	AUD [redacted]
Total	AUD [redacted]

☐ I confirm that I have read and understood [the refund structure applicable](#) should I decide to cancel my application, or should my qualification be deemed to be not required.

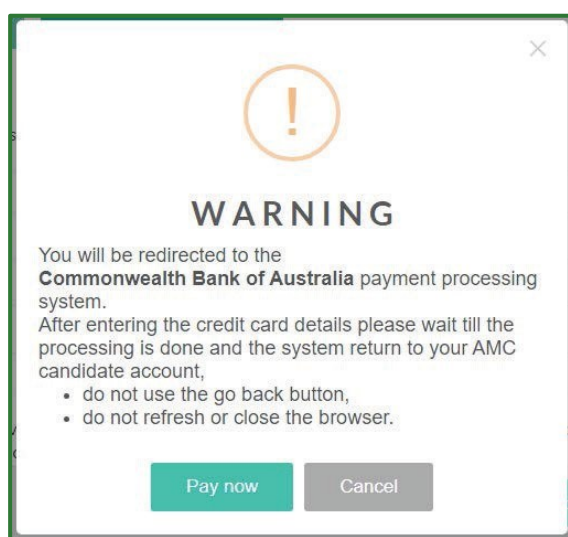
[Cancel](#) [Previous](#) [Pay now](#)

Read the [fees and charges, including the refund structure](#), and tick the box to confirm that you understand the fee being charged as well as the refund structure. You must tick this box to proceed to payment after you have read and understood the payment structure.

☒ I confirm that I have read and understood [the refund structure applicable](#) should I decide to cancel my application, or should my qualification be deemed to be not required.

[Cancel](#) [Previous](#) [Pay now](#)

A pop-up box will appear.



Click **Pay now** to enter your credit card details or cancel if you do not want to proceed with payment. Note that if you do not proceed with payment the portfolio application will not be processed.

After clicking on **Pay now**, a pop-up screen will appear.

Select either MasterCard or VISA depending on your credit card type.

Enter the correct card details.

Below are examples of the location of the Security Code.

Click on **pay**. The payment will be processed.

DO NOT click the back, refresh, or escape buttons on your browser.

Commonwealth Bank 

Your details will be sent to and processed by The Commonwealth Bank of Australia and will not be disclosed to the merchant

Merchant name: Australian Medical Council

Card details

 **MasterCard:** You have chosen MasterCard as your method of payment. Please enter your card details into the form below and click "pay" to complete your purchase.

Card Number ::

Expiry Date :: / month/year

Security Code ::

The 3 digits after the card number on the signature panel of your card.

Purchase Amount :: AUD



I hereby authorise the debit to my MasterCard Account in favour of Australian Medical Council

TO AVOID BEING CHARGED INCORRECTLY
DO NOT CLOSE THE BROWSER WINDOW
OR USE THE BACK BUTTON UNTIL
YOU RETURN BACK TO MERCHANT'S WEBSITE.

[CommWeb Terms and Conditions of use](#)



Commonwealth Bank 

Your details will be sent to and processed by The Commonwealth Bank of Australia and will not be disclosed to the merchant

TEST MODE

Merchant name: Australian Medical Council

Please wait while your payment is processed

Please wait...

The server is processing your payment using VISA for the value of AUD \$.

TO AVOID BEING CHARGED INCORRECTLY
DO NOT CLOSE THE BROWSER WINDOW
OR USE THE BACK BUTTON UNTIL
YOU RETURN BACK TO MERCHANT'S WEBSITE.

[CommWeb Terms and Conditions of use](#)

Application Acknowledgment

Once the payment has been processed successfully, a confirmation screen will appear.

Your payment was successful

Thank you for establishing your AMC account.

Your portfolio application will be reviewed within 3-5 AMC business days. Once your application has been reviewed your AMC number will be issued and **available when viewing your AMC account**.

If you are an existing/returning AMC candidate your AMC number is already issued and available to you in your AMC account.

Your AMC account will include the following options:

- Viewing your AMC number
- Proceeding with the AMC assessments after confirming your AMC examination and assessment status
- View a summary of qualification(s) submitted for verification through ECFMG
- Add more eligible medical qualification(s)
- Nominating an Australian/Australasian specialist medical college
- Updating and/or viewing your contact details
- Adding a new photo image
- Adding a new signature sample image and/or signature difference/change evidence
- Adding new document evidence (statutory declaration, name change certificate, deed poll, marriage certificate, birth certificate and any other AMC related document to be reviewed)
- View AMC certificate – if applicable and was issued
- View Verification of Medical Qualification (otherwise known as EICS certificate) – if applicable and was issued

It is important to nominate the AMC on your MyIntealth account for each relevant qualification submitted for verification through ECFMG. This can be done through your [MyIntealth account](#).

Further information is available on the [AMC website](#).

Familiarise yourself with the requirements of the pathway(s) to medical registration with the [Medical Board of Australia](#).

☐ I acknowledge that I have read and understand the information provided above.

Return to your AMC account landing page

For **additional qualification** applications:

Your payment was successful

Thank you for adding additional qualification(s) to your AMC account.

Your additional qualification(s) application will be reviewed within 3-5 AMC business days. You can view your AMC account for further information and options available to you.

It is important to nominate the AMC on your MyIntealth account for each relevant medical qualification(s) submitted for MyIntealth verifications. This can be done through your [MyIntealth account](#).

Familiarise yourself with the requirements of the pathway(s) to medical registration with the [Medical Board of Australia](#).

☐ I acknowledge that I have read and understand the information provided above.

Return to your AMC account landing page

You must read and understand all the information provided to you on this page. Then, **tick** the box to acknowledge you have done this.

Once you have **ticked** the acknowledgement, the **'Return to your AMC account landing page'** button will become active to be selected:

☒ I acknowledge that I have read and understand the information provided above.	Return to your AMC account landing page
---	---

Once you have acknowledged the application(s), an acknowledgement confirmation is available to you on your AMC account landing page, together with your tax invoice/receipt link.

By **NOT** acknowledging this information and then exiting the page, when you sign into your AMC account, the acknowledgement will return for you to read, understand, and acknowledge.

Step 5 - Proceed with your eligible pathway

[Check your eligible pathway.](#)

Step 6 - Qualification(s) verified

You must add all eligible medical degree (final medical diploma/primary medical qualification), postgraduate medical credential(s) and/or specialist qualification(s) verified by ECFMG to your AMC account. This will then allow the AMC to update your verification status(es) once received from ECFMG.

The AMC cannot update your verification status to outsourced and/or verified “yes” without receiving the verification status(s) directly from ECFMG.

The verification information is made available through the AMC portal to the:

- Medical Board of Australia for registration purposes.
- Relevant specialist college(s) for specialist assessment purposes.

AMC account landing page options

An AMC account holds your information and available options. The following options are available on your AMC account – landing page:

- Viewing your AMC number and, only where applicable adding your AMC number
- Establishing an AMC portfolio – only if required
- AMC assessments – proceeding with AMC examination and assessment option(s)
- Verification status of your medical qualification(s)
- Add more eligible medical qualification(s)
- Nominating an Australian/Australasian Specialist Medical College
- Updating your contact details
- View/Add photo image
- View/Add signature image and/or signature evidence
- Add document evidence
- View AMC certificate – if applicable and was issued
- View EICS certificate (Verification of Medical Qualification) – if applicable and issued

AMC account - landing page

I want to add my AMC number

If you have applied to the AMC previously and an AMC number was issued, it is important to add your AMC number to your AMC account in order for the system to determine your application/examination statuses. If you have not added your AMC candidate number when you created your new AMC account, please add it now.

Enter AMC number and date of birth

Cancellation fees

If you decide to cancel either an AMC portfolio or an additional qualification/s added, or if the AMC find it to be not required, a cancellation fee might be applicable. Please refer to [the refund structure](#) as listed on the AMC web site.

AMC account - landing page

AMC number

Your candidate number: XXXXXXXXXX

Dashboard

Cancellation fees

If you decide to cancel either an AMC portfolio or an additional qualification/s added, or if the AMC find it to be not required, a cancellation fee might be applicable. Please refer to [the refund structure](#) as listed on the AMC web site.

If no AMC initial portfolio has been submitted:

Establish an AMC portfolio

[FAQs](#) - AMC account/portfolio/primary source verification through ECFMG regarding relevant information in relation to AMC account and portfolio information, especially: Do I need to establish an AMC portfolio?

[AMC account guide](#) - How to apply for an AMC portfolio, including:

- Photo requirements
- Passport requirements
- Evidence of name/signature difference/change or no signature
- Statutory declaration - eligible witnesses in Australia and in countries other than Australia

You must have a [MyIntealth account](#) with ECFMG and been issued with a MyIntealth ID in order to establish an AMC portfolio.

Important: You will be able to cancel your AMC portfolio application at any time **before your payment is received**. Once your payment has been processed, **cancellation will no longer be possible**.

[Establish an AMC portfolio](#)

If no assessment has been undertaken this is the option available:

AMC assessments

Once you are assigned an AMC number, and your assessment status is **Eligible** you may proceed with the [AMC examinations and assessment process](#) if applicable (depends on the pathway to medical registration you are eligible for with the [Medical Board of Australia](#)).

[AMC assessments](#)

Otherwise if you are in the assessment process, it changes to 'I want to proceed with AMC assessments':

I want to proceed with AMC assessments

Once you are assigned an AMC candidate number, you may schedule for an AMC assessment. Please contact the Medical Board of Australia (AHPRA) to clarify if you are required to complete the AMC examinations process (AMC certificate) for registration purposes.

[MCQ examinations](#)

[Clinical examinations](#)

To view your qualification and verification statuses:

Verification status of my medical qualification(s)

You can view a summary of your qualification(s) submitted to ECFMG for verification, with the current verification status(es). Refer to [AMC account guide](#) - Verification status of qualification(s) section for further information.

[See qualifications](#)

Add more eligible medical qualification(s)

To be able to add eligible medical qualification(s) to your AMC account, you must have established an AMC (initial) portfolio and assigned with an AMC number.

If you are required by either the Medical Board of Australia and/or an Australian/Australasian Specialist Medical College to submit further medical specialist/postgraduate qualification(s) for MyIntealth verification, a fee is payable for each qualification added to your AMC account. Do NOT add qualification(s) already verified via the EICS process through the AMC, or already added to your AMC account.

a. For medical degree (final medical diploma/primary medical qualification) purposes, note the following:

- If you have submitted the final medical diploma for verification through your MyIntealth account, you are not required to submit the alternate graduation document and/or the final medical transcript for verification as well (the AMC is only able to show 1 category on your AMC account).
- **IMPORTANT:** If you already added either a final medical school transcript or alternate graduation document / medical school letter for verification to your AMC account and verified through MyIntealth, the Medical Board of Australia might require you to submit your final medical diploma for verification when applying for medical registration as well. Although you do not have to add the details again to the AMC account in the medical degree (final medical diploma/primary medical qualification) tab you will need to have it verified through ECFMG via MyIntealth and ensure the AMC receives the MyIntealth notification and MyIntealth report statuses. This will incur additional costs by [ECFMG](#).
- IMGs with a New Zealand medical degree (primary qualification/final medical diploma) obtained from an eligible medical school as listed on the [AMC website](#), can choose to obtain MyIntealth verification of their medical degree via ECFMG, but is not mandated to do so for registration purposes. It is therefore an applicant's decision to submit an AMC portfolio application and state their medical degree details. The AMC encourages all IMG's to seek advice from the Board to determine the medical [registration requirements](#).

b. Postgraduate credentials and Specialist qualification(s). Please enquire with the respective [Australian/Australasian specialist medical college](#) for specialist assessment for specialist recognition and specialist area of need and for the [Expedited specialist pathway](#) (refer to the [Expedited Specialist Pathway: accepted qualifications list](#)) to find out which qualification(s) require verification before adding to the AMC account and submitting to ECFMG for verification.

c. The following types are NOT eligible to be added to your AMC account: Medical registrations/license to practice, PhDs, research, internship/housemanship/foundation documents, partially completed training/qualifications, scientific (for e.g. Bachelor of Science), short courses or Australian/Australasian qualifications.

Refer to the [ECFMG website](#) for a list of MyIntealth medical qualification categories.

It is important to note that all relevant verifications are listed on the AMC's portal, accessed by the Medical Board of Australia for registration purposes, and the relevant Australian/Australasian Specialist Medical Colleges for specialist assessment purposes.

[Add qualification](#)

Nominate an Australian/Australasian specialist medical college

Only nominate the College that you will submit an application to for specialist assessment. This will allow the college to view all qualification(s) you have submitted for verification and to upload your specialist assessment outcome(s), used by the Medical Board of Australia to view for registration purposes.

This is **not required** for the expedited specialist pathway.

Nominate college

Update contact details

Update full address (postal address preferred), mobile phone number and email address.
Check all the details are correct before submitting.

Update contact details

View/update photo image

To update the photo on your AMC account, select the View/Upload photo button. To ensure your photo complies to the AMCs requirements refer to [AMC account guide](#) - Photo requirements.

View/Upload photo

View/update signature image and/or signature evidence

To update your signature on your AMC account, select the View/Upload signature button. To ensure your signature complies to the AMCs requirements, refer to [AMC account guide](#) - Evidence of Name/Signature difference/change or no signature section.

View/Upload signature

Document evidence

To submit document evidence regarding Name/signature difference/change or no signature, statutory declaration, eligible witnesses or you need to submit a new/clearly legible copy of your current passport including signature page, select the **Upload evidence** option. To ensure your documentation complies to the AMC's requirements, refer to [AMC account guide](#) - Evidence of Name/Signature difference/change or no signature section.

Upload evidence

Add your AMC number

If you have previously applied to the AMC and have been issued an AMC number but did not enter your AMC number when creating/signing up for the AMC account, it is important to add your AMC number to your AMC account so that the system can link your existing details to the new account system. However, if you created a second account, it cannot be linked to the existing number.

If you forgot to add your AMC number when creating the account, you can add it on your landing page by clicking on **Enter AMC number and date of birth**. You will need to add both your AMC number and your date of birth.

I want to add my AMC number

If you have applied to the AMC previously and an AMC number was issued, it is important to add your AMC number to your AMC account in order for the system to determine your application/examination statuses. If you have not added your AMC candidate number when you created your new AMC account, please add it now.

Enter AMC number and date of birth

View your AMC number

AMC candidate number

Your candidate number:

Dashboard

Establish an AMC portfolio

Only if required, all new eligible IMGs must submit an AMC portfolio application.

Click on **Establish an AMC portfolio** – see [steps](#).

Establish an AMC portfolio

FAQs - AMC account/portfolio/primary source verification through ECFMG regarding relevant information in relation to AMC account and portfolio information, especially: Do I need to establish an AMC portfolio?

AMC account guide - How to apply for an AMC portfolio, including:

- Photo requirements
- Passport requirements
- Evidence of name/signature difference/change or no signature
- Statutory declaration - eligible witnesses in Australia and in countries other than Australia

You must have a MyIntealth account with ECFMG and been issued with a MyIntealth ID in order to establish an AMC portfolio.

Important: You will be able to cancel your AMC portfolio application at any time **before your payment is received**. Once your payment has been processed, **cancellation will no longer be possible**.

[Establish an AMC portfolio](#)

You can click **Continue my AMC portfolio application** to proceed. If you change your mind and would like to cancel the application or if you are having technical difficulties and would like to restart it, click Cancel my portfolio application.

Establish an AMC portfolio

FAQs - AMC account/portfolio/primary source verification through ECFMG regarding relevant information in relation to AMC account and portfolio information, especially: Do I need to establish an AMC portfolio?

AMC account guide - How to apply for an AMC portfolio, including:

- Photo requirements
- Passport requirements
- Evidence of name/signature difference/change or no signature
- Statutory declaration - eligible witnesses in Australia and in countries other than Australia

You must have a MyIntealth account with ECFMG and been issued with a MyIntealth ID in order to establish an AMC portfolio.

If you have commenced to establish an AMC portfolio but realised after reading the above information that you do not require a portfolio, cancel it here by clicking the 'Cancel my portfolio application' red button.

Important: Once your payment has been processed, **cancellation will no longer be possible**.

[Cancel my portfolio application](#) [Continue my AMC portfolio application](#)

Once your portfolio has been completed, you can download your receipt/tax invoice, application acknowledgement and the PDF of your application submitted:

You have submitted an AMC portfolio

Your AMC portfolio application has been processed and an AMC number has been assigned.

[Download PDF](#)[Download Tax Invoice/Receipt](#)Submitted on: 26 March 2021

AMC Assessments

Please refer to and if necessary contact the [Medical Board of Australia](#) to check if you need to complete the AMC assessments process (AMC certificate) for registration purposes. This will depend on which pathway to registration you are eligible for.

Once your assessment status states you are eligible in your AMC account, you may proceed with the AMC examinations and assessment process.

If no assessment has been undertaken this is the option available:

AMC assessments

Once you are assigned an AMC number, and your assessment status is **Eligible** you may proceed with the [AMC examinations and assessment process](#) if applicable (depends on the pathway to medical registration you are eligible for with the [Medical Board of Australia](#)).

AMC assessments

Assessment Status

It is important to check your **Assessment Status** to see if you are eligible to proceed with the AMC examinations.

The screenshot shows the 'Your AMC Status' page. At the top, there is a header bar with 'Examination and assessment status (CAT MCQ/Clinical/WBA)' on the left and 'Eligible' on the right, both circled in red. Below the header, a message states: 'You are now eligible to complete your payment to obtain an MCQ authorisation.' The section 'What next?' follows, containing a list of instructions for different pathways: standard, competent authority, specialist, expedited specialist, and short-term training. It also includes links for 'MCQ Examination', 'MCQ Authorisation', and 'AMC MCQ Acknowledgement'.

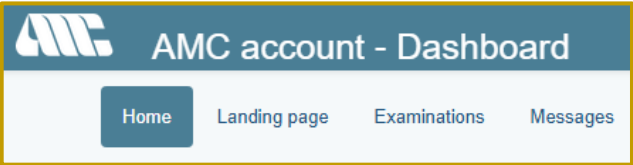
Different AMC Statuses:

- Not eligible
- Eligible
- Eligible for MCQ examination
- Scheduled/awaiting results
- Eligible for Clinical Examination
- Scheduled for Clinical Examination
- Scheduled for WBA
- Passed the Clinical Examination
- Passed the WBA

[Contact](#) the relevant AMC team for further information about the examinations and process and status.

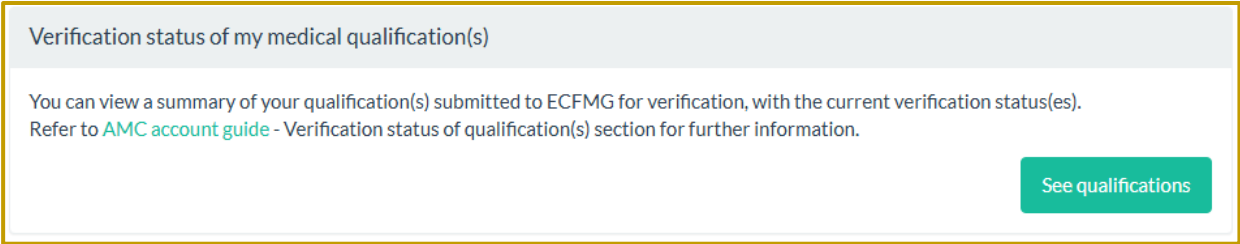
The screenshot shows the 'Your AMC Status' page with 'Not Eligible' status, circled in red. A message explains that if a medical degree is issued from a school outside Australia or New Zealand, the user cannot schedule a CAT MCQ Examination event. It lists two reasons: 1) Outstanding documentation (e.g., bad quality photo, name variance) or 2) No outsource/pass notification received on EICS/EPIC verification. It also states that if the degree was completed through an Australian or New Zealand medical school, the user is not required to undertake the exams. The 'What next?' section provides the same pathway instructions as the 'Eligible' status page.

To proceed with AMC examinations, select the **Examinations** option at the top of the page:



Verification status of qualification(s)

View a summary of the qualification(s) submitted for verification through ECFMG by clicking on the **See qualifications** option.



You can view a summary of your qualification(s) submitted to ECFMG for verification, with the current verification status(es).

Your medical qualification(s)

Medical degree (final medical diploma/primary medical qualification)

Country		Request Outsourced	
School			
Title			

Postgraduate training credential/specialist qualification(s)

MRCPCCH

Country		Request Outsourced	
School			
Title			

Request Verified

Until the AMC receives an outsource notification and/or verification report from ECFMG this will remain No. Once it is received, reviewed, and processed it will be updated to Yes.

Your medical qualification(s)		
Medical degree (final medical diploma/primary medical qualification)		
Final Medical Diploma - Bachelor of Medicine & Surgery (M.B.B.Ch)		
Country		Request Verified Yes
School		
Title		
Postgraduate training credential/specialist qualification(s)		
Postgraduate Medical Education Credential - Doctorate Degree in Internal Medicine		
Country		Request Verified Yes
School		
Title		
Specialist Qualification - ABHS in Gastroenterology and Hepatology		
Country		Request Verified Yes
School		
Title		

Request Outsourced

Until the AMC receives an outsource notification and/or verification report from ECFMG this will remain No. Once it is received, reviewed, and processed it will be updated to Yes.

Your medical qualification(s)		
Medical degree (final medical diploma/primary medical qualification)		
Country		Request Outsourced No
School		
Title		

Until the AMC receives an outsource notification and/or verification report from ECFMG, this will remain No. Once it's received, reviewed, and processed, it will be updated to Yes.

If the **Await MyIntealth status confirmation** appears on the qualification details in your AMC account, this means we do not have the correct information for the institution related to the credential/qualification. The AMC will add this information when the verification status has been received from ECFMG.

The verification information is made available through the AMC secure portal to the:

- Medical Board of Australia for registration purposes
- Relevant specialist college(s) for specialist assessment purposes.

You must nominate the AMC on each credential/qualification you upload to your MyIntealth account to enable us to receive the verification status(es).

Also refer to ECFMGs [Special Instructions for Physicians Applying to Practice in Australia](#) for important notes on credentials verified through ECFMG.

After receiving email confirmation from ECFMG, allow up to 3 business days for your AMC account's verification status(s) to be updated.

If you require any further assistance with your MyIntealth account and verification process, [contact ECFMG](#).

EICS verifications process

If your qualification has been verified through the previous EICS verification process, you are able to view/download your Verification of Medical Qualification (otherwise known as EICS certificate).

Click on the **View Certificate** option in Request Verified.

Your medical qualification(s)			
Medical degree (final medical diploma)			
Country	BANGLADESH	Request Verified	Yes View Certificate
School	Sylhet M.A.G. Osmani Medical College		
Title	MBBS		

An electronic version of your EICS certificate will be displayed.



Australian
Medical Council Limited

VERIFICATION OF MEDICAL QUALIFICATION

Your medical qualification was forwarded to the Educational Commission for Foreign Medical Graduates (ECFMG) for EICS verification.

The following qualification was EICS verified by the relevant institution:

Dr. [REDACTED]
Date of Birth: [REDACTED]

Type	Qualification	Verification Date	Status
Primary Qualification	MB BCh	2012-08-15	pass

Awarding Institution : [REDACTED]
Name on Qualification : [REDACTED]

AMC Reference Number: [REDACTED] EICS Number: [REDACTED]


PHILIP PIGOU
CHIEF EXECUTIVE OFFICER



It is recommended to contact the Australian Medical Council to confirm the validity of the certificate

Add more Medical Qualification(s)

Add more eligible medical qualification(s)

To be able to add eligible medical qualification(s) to your AMC account, you must have established an AMC (initial) portfolio and assigned with an AMC number.

If you are required by either the Medical Board of Australia and/or an Australian/Australasian Specialist Medical College to submit further medical specialist/postgraduate qualification(s) for MyIntealth verification, a fee is payable for each qualification added to your AMC account. Do NOT add qualification(s) already verified via the EICS process through the AMC, or already added to your AMC account.

a. For medical degree (final medical diploma/primary medical qualification) purposes, note the following:

- If you have submitted the final medical diploma for verification through your MyIntealth account, you are not required to submit the alternate graduation document and/or the final medical transcript for verification as well (the AMC is only able to show 1 category on your AMC account).
- **IMPORTANT:** If you already added either a final medical school transcript or alternate graduation document / medical school letter for verification to your AMC account and verified through MyIntealth, the Medical Board of Australia might require you to submit your final medical diploma for verification when applying for medical registration as well. Although you do not have to add the details again to the AMC account in the medical degree (final medical diploma/primary medical qualification) tab you will need to have it verified through ECFMG via MyIntealth and ensure the AMC receives the MyIntealth notification and MyIntealth report statuses. This will incur additional costs by [ECFMG](#).
- IMGs with a New Zealand medical degree (primary qualification/final medical diploma) obtained from an eligible medical school as listed on the [AMC website](#), can choose to obtain MyIntealth verification of their medical degree via ECFMG, but is not mandated to do so for registration purposes. It is therefore an applicant's decision to submit an AMC portfolio application and state their medical degree details. The AMC encourages all IMG's to seek advice from the Board to determine the medical [registration requirements](#).

b. Postgraduate credentials and Specialist qualification(s). Please enquire with the respective [Australian/Australasian specialist medical college](#) for specialist assessment for specialist recognition and specialist area of need and for the [Expedited specialist pathway](#) (refer to the [Expedited Specialist Pathway: accepted qualifications list](#)) to find out which qualification(s) require verification before adding to the AMC account and submitting to ECFMG for verification.

c. The following types are NOT eligible to be added to your AMC account: Medical registrations/license to practice, PhDs, research, internship/housemanship/foundation documents, partially completed training/qualifications, scientific (for e.g. Bachelor of Science), short courses or Australian/Australasian qualifications.

Refer to the [ECFMG website](#) for a list of MyIntealth medical qualification categories.

It is important to note that all relevant verifications are listed on the AMC's portal, accessed by the Medical Board of Australia for registration purposes, and the relevant Australian/Australasian Specialist Medical Colleges for specialist assessment purposes.

Add qualification

To proceed, click on the **Add qualification** option on the landing page.

Add more eligible medical qualification(s)

To be able to add eligible medical qualification(s) to your AMC account, you must have established an AMC (initial) portfolio and assigned with an AMC number.

If you are required by either the Medical Board of Australia and/or an Australian/Australasian Specialist Medical College to submit further medical specialist/postgraduate qualification(s) for MyIntealth verification, a fee is payable for each qualification added to your AMC account. Do NOT add qualification(s) already verified via the EICS process through the AMC, or already added to your AMC account.

- a. For medical degree (final medical diploma/primary medical qualification) purposes, note the following:
 - If you have submitted the final medical diploma for verification through your MyIntealth account, you are not required to submit the alternate graduation document and/or the final medical transcript for verification as well (the AMC is only able to show 1 category on your AMC account).
 - **IMPORTANT:** If you already added either a final medical school transcript or alternate graduation document / medical school letter for verification to your AMC account and verified through MyIntealth, the Medical Board of Australia might require you to submit your final medical diploma for verification when applying for medical registration as well. Although you do not have to add the details again to the AMC account in the medical degree (final medical diploma/primary medical qualification) tab you will need to have it verified through ECFMG via MyIntealth and ensure the AMC receives the MyIntealth notification and MyIntealth report statuses. This will incur additional costs by [ECFMG](#).
 - IMGs with a New Zealand medical degree (primary qualification/final medical diploma) obtained from an eligible medical school as listed on the [AMC website](#), can choose to obtain MyIntealth verification of their medical degree via ECFMG, but is not mandated to do so for registration purposes. It is therefore an applicant's decision to submit an AMC portfolio application and state their medical degree details. The AMC encourages all IMG's to seek advice from the Board to determine the medical [registration requirements](#).
- b. Postgraduate credentials and Specialist qualification(s). Please enquire with the respective [Australian/Australasian specialist medical college](#) for specialist assessment for specialist recognition and specialist area of need and for the [Expedited specialist pathway](#) (refer to the [Expedited Specialist Pathway: accepted qualifications list](#)) to find out which qualification(s) require verification before adding to the AMC account and submitting to ECFMG for verification.
- c. The following types are NOT eligible to be added to your AMC account: Medical registrations/license to practice, PhDs, research, internship/housemanship/foundation documents, partially completed training/qualifications, scientific (for e.g. Bachelor of Science), short courses or Australian/Australasian qualifications.

Refer to the [ECFMG website](#) for a list of MyIntealth medical qualification categories.

It is important to note that all relevant verifications are listed on the AMC's portal, accessed by the Medical Board of Australia for registration purposes, and the relevant Australian/Australasian Specialist Medical Colleges for specialist assessment purposes.

[Cancel additional qualifications](#)

[Continue additional qualifications](#)

You can click **Continue additional qualifications** to proceed. You can click **Cancel additional qualifications** if you change your mind and would like to cancel the application or if you are having technical difficulties and would like to restart the application.

Once you have submitted your additional qualification application, you are able to download the application receipt.

Refer to the [ECFMG website](#) for a list of EPIC medical qualification categories.

It is important to note that all relevant verifications are listed on the AMC's portal, accessed by the Medical Board of Australia for registration purposes, and the relevant Australian/Australasian Specialist Medical Colleges for specialist assessment purposes.

[Additional Qualification Application Tax Invoice/Receipt](#)

[Add qualification](#)

Nominate an Australian/Australasian Specialist Medical College

Only nominate the College that you are submitting an application to for specialist assessment. This will allow the college to view all qualification(s) you have submitted for verification and to upload your specialist assessment outcome(s), used by the Medical Board of Australia for registration purposes.

Select the **Nominate college** option on the landing page.

Nominate an Australian/Australasian specialist medical college

Only nominate the College that you will submit an application to for specialist assessment. This will allow the college to view all qualification(s) you have submitted for verification and to upload your specialist assessment outcome(s), used by the Medical Board of Australia to view for registration purposes.

This is **not required** for the expedited specialist pathway.

Nominate college

Update contact details

If your personal information (phone / address / email address) changes, click on the **Update contact details** option.

Update contact details

Update full address (postal address preferred), mobile phone number and email address.
Check all the details are correct before submitting.

Update contact details

View/Update photo image

To update the photo on your AMC account, select the **View/Upload photo** option on the landing page. To ensure your photo complies to the AMCs requirements refer to [Photo Requirements](#).

View/update photo image

To update the photo on your AMC account, select the View/Upload photo button. To ensure your photo complies to the AMCs requirements refer to [AMC account guide](#) - Photo requirements.

View/Upload photo

View/update signature image and/or signature evidence

To update your signature on your AMC account, select the **View/Upload** signature option on the landing page. To ensure your signature complies to the AMC's requirements, refer to [Name/Signature difference/change](#).

View/update signature image and/or signature evidence

To update your signature on your AMC account, select the View/Upload signature button. To ensure your signature complies to the AMC's requirements, refer to [AMC account guide](#) - Evidence of Name/Signature difference/change or no signature section.

[View/Upload signature](#)

Document Evidence

To submit document evidence regarding Name/signature difference/change or no signature, select the **Upload new evidence** option. To ensure your documentation complies to the AMC's requirements, refer to [Name/signature difference/change or no signature](#).

Document evidence

To submit document evidence regarding Name/signature difference/change or no signature, statutory declaration, eligible witnesses or you need to submit a new/clearly legible copy of your current passport including signature page, select the **Upload evidence** option. To ensure your documentation complies to the AMC's requirements, refer to [AMC account guide](#) - Evidence of Name/Signature difference/change or no signature section.

[Upload evidence](#)

View AMC Certificate - if applicable and was issued

After successfully passing the AMC Clinical Examination or Workplace based assessment (WBA), you will be awarded the AMC certificate. This is awarded electronically and will be available in your AMC account. Select the **View, download and/or print it** option on the landing page or dashboard.

AMC Certificate

Your AMC Certificate has been issued electronically. All AMC Certificates are being made available electronically to Ahpra and to the nominated Specialist College/s if applicable.

You can: [View, download and/or print it](#)

Process flowcharts available on the following pages of the AMC website:

[AMC account and portfolio](#) – how to apply

[Primary source verification](#)

[Pathways](#) - Check to determine your eligible registration pathway

[AMC certificates](#)

