

APPLICATIONS CLOSE COB MONDAY, 9 JUNE 2025

Expressions of interest

Seeking Surgery representative to join the AMC Workplace Based Assessment Results Panel

The Australian Medical Council (AMC) is an independent national medical education and training standards body. Its purpose is to ensure that standards of education, training, and assessment of the medical profession promote and protect the health of the Australian community.

The AMC is Australia's accreditation authority for the medical profession and works with the Medical Council of New Zealand on the accreditation of medical programs in New Zealand. It is committed to improving outcomes for Aboriginal and/or Torres Strait Islanders by assessing International Medical Graduates who are embarking on the standard pathway for registration as a doctor in Australia.

The AMC seeks expressions of interest from Surgery representatives to join the Workplace Based Assessment (WBA) Results Panel.

The member must demonstrate the following-

- Experience in workplace-based assessment methods in medical education
- Experience of supervision of Postgraduate Year 1 doctors in surgical settings
- Experience and qualification in Surgery
- Have full and current registration with the Medical Board of Australia.

To ensure the AMC meets its strategic goal of ensuring culturally safe practice to improve health outcomes, the AMC understands that we require Aboriginal and Torres Strait Islander and Māori Peoples in our governance. The AMC is committed to a working environment that is inclusive and culturally safe for all. The AMC encourages Aboriginal and Torres Strait Islander and Māori Peoples to apply for all roles advertised.

The Role of the WBA Results Panel

The WBA Results Panel is one of three such groups established within the Assessment Committee structure to perform specific functions in connection with the conduct of the AMC examination processes. The WBA Results Panel is responsible for the confirmation of results for the AMC WBA program.

The duties of WBA Results Panel members, are to -

- Review the assessment outcomes of the AMC accredited WBA program providers and to confirm the results of the individual candidates who have participated in assessments of the WBA program according to the accredited Pre-Vocational Accreditation Committee (PreVAC) assessment plan.

- Provide feedback to the accredited WBA providers on the delivery of the WBA program.
- Liaise with the AMC Pre-Vocational Accreditation Committee on the assessment outcomes of the accredited WBA programs as required.
- Report to the Assessment Committee on the WBA assessment as required.

The AMC is committed to memberships that have a range of skills and experiences, diversity and different geographical locations and levels of academic, clinical or professional expertise.

Time Commitment

Members of the WBA Results Panel are appointed for four-year terms. The Committee is scheduled to meet at least five times per year. Meetings will mainly occur via videoconference, with the potential for some face-to-face meetings.

The meeting times vary depending on the number of assessments required for confirmation. Preparatory work of candidate assessments is required before each meeting.

Arrangements by the AMC to support Chairs and members

The AMC will -

- Provides induction support for members
- Pays a fee to members for participation in meetings of committees
- Pays superannuation for individual members as required under Superannuation Guarantee legislation
- Arranges and meets the cost of necessary accommodation and travel
- Meets the cost of meals and incidental expenditure, such as taxi fares.

The AMC does not pay for time spent responding to correspondence (e.g., emails and phone calls) from AMC staff.

How to apply

To nominate for the position, please complete and return the Expression of Interest Form and your CV by COB Monday, 9 June 2025.

All applications will be reviewed by an AMC Selection Panel comprising at least two Aboriginal and/or Torres Strait Islander representatives. Shortlisted candidates will be invited to interview.

Email inquiries and completed applications should be directed to: zuzette.finch@amc.org.au.

Commitment to Inclusion

The AMC acknowledges the traditional custodians of the lands and waters across Australia and pays respect to Elders past and present.

We are committed to increasing Aboriginal and/or Torres Strait Islander representation and ensuring culturally respectful engagement across all aspects of our work.



Expression of Interest Form:
Surgery representative to join the
AMC Workplace Based Assessment Results Panel

Please complete this form and return to zuzette.finch@amc.org.au by CoB Monday, 9 June 2025

Name	
Family Name	
Given Name/s	
Title	
Personal Information	
I identify as	<input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Aboriginal and Torres Strait Islander <input type="checkbox"/> Māori
Preferred Gender Pronoun:	
Contact details for this application	
Preferred phone contact	
Alternative phone contact	
Email	
Qualifications	
List qualifications and please indicate any specifically relevant to the role	
Current role and experience	
Current role(s)	
Summary of relevant experience	
Interest in the role and relevant qualifications	
What interest you about this position?	
Provide details of any experience and qualifications specifically relevant to the position	

Have you or are you working with the AMC? Please list your contributions to the AMC if any?	
Declaration of interests relevant to AMC role e.g. fellow/trainee of an AMC-accredited medical school or college; health profession registration; director, staff or committee member of relevant organisation	
Selection criteria Please outline any relevant background and experience relating to the following -	
Knowledge of, or experience in, health, training or education	
Experience and qualification in Surgery - Fellowship of RACS or equivalent	
Have full and current registration with the Medical Board of Australia	
Committee/representative experience	
Understanding of Indigenous health and cultural safety, particularly in relation to the work of the AMC	
Knowledge of, or experience in, health, training or education	
CV	
Please include a PDF copy of your full CV with your submission	<input type="checkbox"/> CV Attached