A modern office hallway with people standing in a line. The hallway has blue walls, grey carpeting, and recessed ceiling lights. Several people are standing in a line, some facing forward and some in profile. A woman in a light blue top and dark pants is in the foreground on the left. A man in a blue vest and dark pants is in the middle ground. A man in a light blue shirt and dark pants is in the foreground on the right. In the background, other people are visible, some sitting on chairs. The text "Guide for scheduling a Clinical Examination" is overlaid in the center of the image.

# Guide for scheduling a Clinical Examination

# Candidates must be aware of the following prior to scheduling a Clinical Examination

## CLINICAL EXAMINATION WITHDRAWAL

*Once a candidate is scheduled in a Clinical examination and then subsequently withdraws, the following will apply –*

1. *Withdrawal after examination fee payment has been made – **No refund***
2. *Non-attendance on examination day – **No refund***

*A partial refund may be considered in an exceptional circumstance as determined by the AMC Chief Executive Officer or nominee.*

- *Request must be made in writing, accompanied by a doctor's certificate or Statutory Declaration and any relevant supporting documentation.*
- *Withdrawals due to personal circumstances such as minor illness, visa application issues or travel arrangements are the responsibility of the candidate and will not be accepted as an exceptional circumstance.*
- *Should a refund be granted following review of circumstances, 50% of the examination fee will be refunded.*
- *The AMC is not able to reschedule an examination placement.*

# Clinical Online Examinations Format

Please note that the online clinical examination will be the only available format. Once the new test center has opened, in person clinical examination will recommence.

# Step 1.

## Login to your AMC Candidate Account (Previously known as Portal)

Australian Medical Council Limited

AMC candidate account

Welcome to the AMC candidate account service

Do not have an account?

Sign up for an AMC candidate account

*If you have already been issued an AMC candidate number, but have never accessed the AMC candidate account service then you will be required to 'sign up' with the option above.*

Signed out successfully. ✕

Sign in

Email

Password

Forgot password?

Sign in

Remember me

\*If you are using the same device to book a placement for more than one candidate, please refrain from using the same browser. Using the same browser for multiple bookings may result in candidates not securing a placement even if payment is made.

# Step 2.

## Select ‘Clinical examinations’

I want to proceed with AMC assessments

Once you are assigned an AMC candidate number, you may schedule for an AMC assessment. Please contact the Medical Board of Australia (AHPRA) to clarify if you are required to complete the AMC examinations process (AMC certificate) for registration purposes.

MCQ examinations

Clinical examinations

Verification status of my medical qualification(s)(EPIC/EICS)

You can view a summary of your qualification(s) submitted to ECFMG for verification, with the current verification status(es). Refer to [AMC Candidate Account Guide - Verification status of qualification\(s\) section](#) for further information.

See qualifications

Add more eligible medical qualification(s)

To be able to add eligible medical qualification(s) to your AMC candidate account, you must have established an AMC (initial) portfolio and assigned with an AMC candidate number.

If you are required by either the Medical Board of Australia and/or an Australian/Australasian Specialist Medical College to submit further medical specialist/postgraduate qualification(s) for EPIC verification, a fee is payable for each qualification added to your AMC candidate account. Do NOT add qualification(s) already verified via the EICS process through the AMC, or already added to your AMC candidate account.

- a. For medical degree (final medical diploma/primary qualification) purposes, note the following:
  - If you have submitted the final medical diploma for verification through your EPIC account, you are not required to submit the alternate graduation document and/or the final medical transcript for verification as well (the AMC is only able to show 1 category on your AMC candidate account).
  - **IMPORTANT:** · IMPORTANT: If you already added either a final medical school transcript or alternate graduation document / medical school letter for verification to your AMC candidate account and verified through EPIC, the Medical Board of Australia might require you to submit your final medical diploma for verification when applying for medical registration as well. Although you do not have to add the details again to the AMC candidate account in the medical degree (final medical diploma/primary

# Step 3.

## Select 'Online' or 'In-Person'

### Scheduling Form

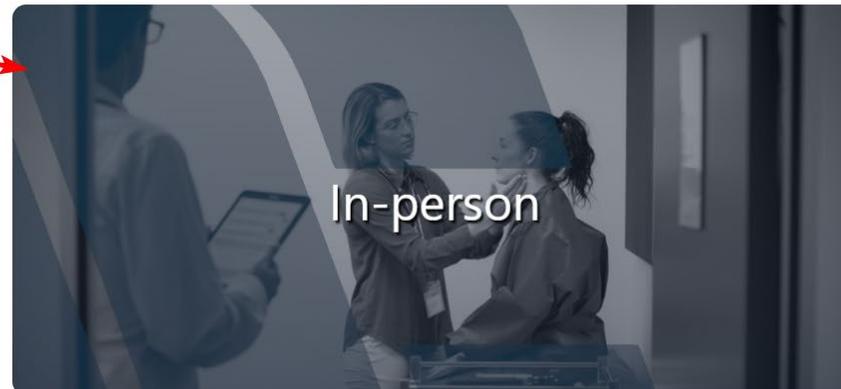
Welcome

1

2

3

Select Exam Venue



# Step 4.

## Select preferred examination date

Australian Medical Council Limited ACCOUNT

### Scheduling Form

Welcome

1 2 3

Select Exam Date

Friday, 1 May 2026 10:00 AM 17 Places Available	Wednesday, 1 Dec 2027 12:00 PM 18 Places Available	Wednesday, 1 Dec 2027 03:00 PM 18 Places Available
---	--	--

Back

# Step 5.

## Select Exam Placement

Australian Medical Council Limited ACCOUNT

### Scheduling Form

Welcome

1 ✓ 2 ✓ 3

Select Exam Place for Wednesday, 24 Nov 2027

Select an Exam Place

Booked	Booked	Booked	Booked	Booked	Booked
Booked	Booked	Booked	Exam Place 10	Exam Place 11	Exam Place 12
Exam Place	Exam Place	Exam Place	Exam Place	Exam Place	Exam Place

# Step 6.

Review examination details. Once confirmed select 'payment'

The screenshot displays the 'Scheduling Form' interface for the Australian Medical Council Limited. At the top left is the AMC logo and name, and at the top right is the word 'ACCOUNT'. The main heading is 'Scheduling Form', followed by a 'Welcome' message. A progress bar at the top of the form area shows three steps, each with a checkmark icon. The current step is 'Confirm Exam Booking', which includes the instruction: 'Please confirm details before proceeding to payment.' Below this, the exam details are listed in a table-like format:

Venue	Online
Date	Saturday, 22 Feb 2025
Time	10:00am
Location	Online
Information	Should you wish to proceed with payment for the Clinical Examination and then subsequently withdraw, there will be no refund, except in an exceptional circumstance as determined by the AMC Chief Executive Officer or nominee.

At the bottom of the form, there is a 'Proceed?' label and two buttons: a dark blue 'PAYMENT' button and a light grey 'CANCEL' button.

# Step 7.

## Enter payment information to complete booking

 **TEST MODE**

Pay Australian Medical Council  
**A\$4,428.17**

AMC Clinical Exam Ticket for Online Exam	A\$4,391.00
Credit Card Surcharge	A\$37.17

Powered by  [Terms](#) [Privacy](#)

### Pay with card

Email

Card information

1234 1234 1234 1234    

MM / YY  CVC  

Cardholder name

Full name on card

Country or region

United States

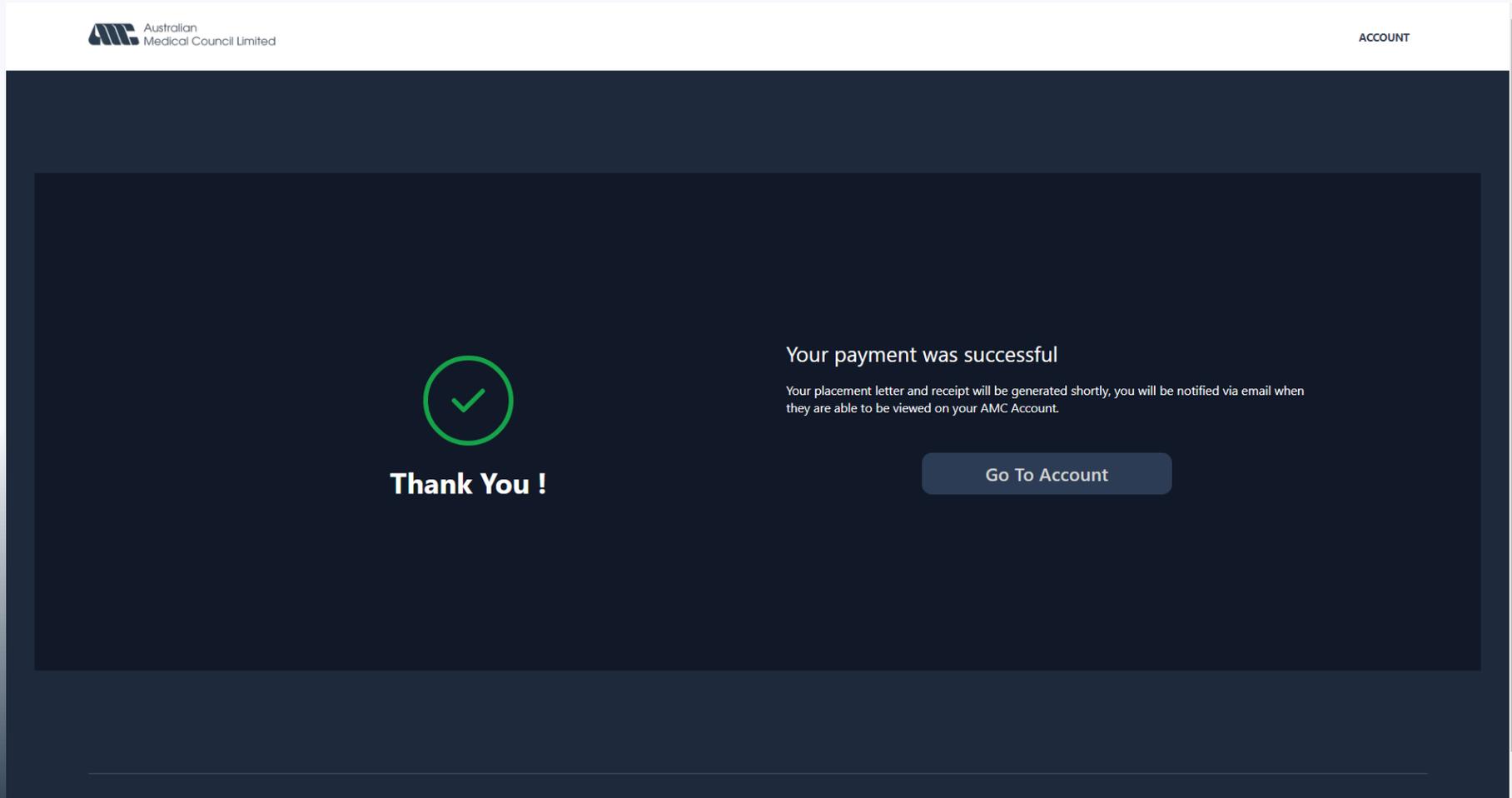
ZIP

**Pay**

Notwithstanding the logo displayed above, when paying with a co-branded eftpos debit card, your payment may be processed through either card network.

# Step 8.

## Successful payment is now complete



The screenshot shows a dark-themed confirmation page. At the top left is the AMC logo and 'Australian Medical Council Limited'. At the top right is the word 'ACCOUNT'. The main content area features a green checkmark icon, the text 'Thank You!', and a 'Go To Account' button. A message states: 'Your payment was successful. Your placement letter and receipt will be generated shortly, you will be notified via email when they are able to be viewed on your AMC Account.'

Australian Medical Council Limited

ACCOUNT



**Thank You !**

Your payment was successful

Your placement letter and receipt will be generated shortly, you will be notified via email when they are able to be viewed on your AMC Account.

[Go To Account](#)