

## **Expressions of interest: Application for new AMC Clinical Examiners**

The Australian Medical Council is an independent national standards body for medical education. Its purpose is to ensure that standards of education, training and assessment of the medical profession promote and protect the health of the Australian community. The AMC is Australia's designated accreditation authority for the medical profession and works with the Medical Council of New Zealand on the accreditation of programs in New Zealand. The AMC assesses International Medical Graduates who are embarking on the standard pathway for registration as a doctor in Australia.

The AMC is seeking expressions of interest for medical practitioners to examine for the AMC Clinical examinations both in-person at the AMC National Test Centre (NTC) in Melbourne and for the online Clinical examination.

The AMC is currently seeking to enhance the diversity of its Clinical Examiner pool and particularly welcomes applications from range of clinically active Examiners. Diversity and inclusion is considered essential to the AMC's continued success. The AMC values diversity of thought and experience and believes that an inclusive and collaborative culture underpins the assessment of medical education. We celebrate and promote diversity as a key strength of our organisation.

The AMC is also keen to recruit Examiners with a background in Child Health, Women's Health or Mental Health and those with a Generalist background.

### **Overview of the Clinical examinations**

The Clinical examination consists of 20 stations, 14 scored stations and 2 unscored stations and 4 rest stations. The candidate rotates through all stations and will undertake a variety of clinical tasks.

Blueprinting of the exam is based on selecting stations from the following Predominant Assessment Areas (PAA)

1. History Taking
2. Examination
3. Diagnostic Formulation
4. Management/Counselling/Education

The Examiner is responsible for rehearsing and calibrating the station with the Simulated Patient (prior to the commencement of the exam) and assessing and marking the candidate's performance in the station.

The in-person Clinical examination is held at the AMC's National Test Centre (NTC) located in Melbourne CBD. Both online and in-person Clinical exams are generally held during the week. Training is provided for new Examiners and is held at the NTC. There are around 60 Clinical examinations held per calendar year, and Examiners are expected to participate in at least two exam days per year.

## Eligibility Criteria

Medical practitioners who meet the eligibility criteria for appointment as a Clinical examiner may apply at any time through the AMC Clinical Examinations team. Applications can be submitted by email and should address the criteria described in this document. Applications should also list the names and contact details of three (3) professional referees who may be contacted in regard to the application and outline any involvement in activities such as Bridging Courses or similar that are operated to prepare candidates for AMC examinations.

Applicants who wish to examine in both formats must complete their Examiner Training, associated calibration and observation processes in the first instance at the AMC National Test Centre.

Attendance at the in-person training in Melbourne and calibration will include observation and examining the next day at the in-person Clinical examination.

**In order to be eligible for appointment as an AMC Examiner**, the following criteria must be met –

1. General Registration including General registration (teaching and/or assessing) and/or Specialist Registration, with AHPRA and with no restrictions, conditions or undertakings.
  - a) Any change in registration **MUST** be notified to the AMC as soon as this occurs.
2. Fellowship of a relevant College, or evidence of completion of all requirements for Fellowship or granted specialist recognition.
3. Evidence of \*currency of clinical practice; and a minimum of 4 years' experience of substantive involvement in education/assessment of medical students in their senior years and/or junior doctors/registrars.

*Note: \*Currency of clinical practice means full or part-time clinical practice at the time of application*

4. **OR**, if you are no longer in clinical practice, experience as a clinical examiner who has retired from active clinical practice and who has appropriate medical registration and ongoing involvement in teaching and/or assessment of senior medical students and/or junior doctors and International medical graduates.
5. You must provide details of any involvement in an AMC bridging course or any ongoing coaching/mentoring of International Medical Graduates (IMGs). *Please note:* should the AMC become aware of such involvement and this has not been declared for evaluation, the examiner may be denied further continuation as an AMC Examiner

## Conditions of Appointment

Successful applicants will be appointed for an initial period of twelve months, during which they must undertake any examiner training and examining in a minimum of, two examination days during that twelve-month period. During this period, performance as an examiner will be monitored and evaluated. Subject to satisfactory performance, appointment may be made for a period of a further three years.

Examiners are expected to be available to undertake a minimum of two examination days per year. Successful applicants will also be required to sign an AMC Non-Disclosure Agreement and Service Agreement and abide by the conditions outlined in that document.

The AMC is committed to recruiting Examiners who have a range of skills and experiences, cultures, and different geographical Australian locations.

### **Arrangements by the AMC to support Examiners**

The AMC:

- provides certificated training and calibration sessions for new Examiners
- pays a fee to Examiners for participation in exams
- where relevant, pays superannuation for individual members under Superannuation Guarantee legislation
- arranges and meets the cost of necessary accommodation and travel
- meets the cost of meals and incidental expenditure, such as taxi fares

### **Expression of interest / Applications**

#### **How to apply**

Expressions of interest addressing the eligibility criteria, accompanied by a current curriculum vitae relevant to this role, should be sent to [Examiners@amc.org.au](mailto:Examiners@amc.org.au) by **5 October 2022**.

#### **What happens next?**

Applications will be considered by the Chair of the AMC Clinical Assessment Panel, who may consult with other member(s) of the AMC Clinical Assessment Panel in regard to the application. A recommendation in relation to the appointment will be made to the Chair of the AMC Assessment Committee who may accept or reject the recommendation.

Following a decision in relation to any application, the AMC Clinical team will advise the applicant of the outcome of the application. Any inquiry from unsuccessful applicants in relation to the reason(s) for non-appointment will be directed to the Chair of the Clinical Assessment Panel to enable a response to the applicant to be forwarded by the AMC Clinical team.

#### **Contact details**

Please address expressions of interest to Professor Amanda Barnard and send to [examiners@amc.org.au](mailto:examiners@amc.org.au). The AMC will treat the information provided confidentially and use it only for the appointment process.

For more information, please contact Megan Lovett, Senior Operations Manager, Assessment and Innovation, at [megan.lovett@amc.org.au](mailto:megan.lovett@amc.org.au).