

**PREPARATION ACTIVITIES (2022-2023)**

Suggested potential preparation activities to help the system think about planning in 2022 and 2023.



2022



2023

	2022	2023
<b>AMC</b>	<p><b>Training and Assessment, Training Environment and Quality Assurance:</b></p> <ul style="list-style-type: none"> <li>Finalise and publish documents [early-mid 2022]</li> <li>Develop and publish resources [mid-late 2022]</li> <li>Work with PMCs on communication</li> </ul> <p><b>e-portfolio (TBC):</b></p> <ul style="list-style-type: none"> <li>Detailed specifications</li> <li>Procurement</li> <li>Development</li> </ul>	<p><b>Quality Assurance:</b></p> <ul style="list-style-type: none"> <li>Accreditation following current cycle with monitoring reports to describe progress towards implementation.</li> </ul> <p><b>e-portfolio (TBC):</b></p> <ul style="list-style-type: none"> <li>Testing e-portfolio with end users and training.</li> </ul>
<b>PMCs</b>	<ul style="list-style-type: none"> <li>Consider governance approach for implementation, including resource allocation</li> <li>Create a work plan for accreditation systems and internal process changes</li> <li>Commence preparation for implementation across 2022 and 2023 including:                             <ul style="list-style-type: none"> <li>Identify gaps and changes required to policy and procedure documents</li> <li>Develop a communication plan and communicate with health services and key stakeholders</li> <li>Identify resources to be developed and begin resource development if required</li> </ul> </li> <li>Progress reports to the AMC summarising progress</li> <li>Process for reporting from health services</li> </ul>	<ul style="list-style-type: none"> <li>Implement work plan created as part of the 2022 preparation activities including:                             <ul style="list-style-type: none"> <li>Finalise changes and development of policies and procedures as required</li> <li>Continue communication with health services</li> <li>Continue resource development as required</li> </ul> </li> <li>Continue training relevant individuals for changes e.g., committees and teams.</li> <li>Prepare for adoption of national standards (incl. training).</li> <li>Progress reports to the AMC summarising progress.</li> <li>Reports from health services to describe progress towards implementation.</li> </ul>
<b>Health services (and Jurisdictions)</b>	<ul style="list-style-type: none"> <li>Determine governance approach</li> <li>Perform a gap analysis to determine procedures, work instructions and internal processes that will require modification for implementation of the revised Framework</li> <li>Create a work plan for 2022 and 2023 and commence preparation for changes including:                             <ul style="list-style-type: none"> <li>Commence review and gap analysis of programs and terms</li> <li>Ensuring/monitoring supervisor training</li> <li>Communications approach</li> <li>Approach to support Aboriginal Torres Strait Islander content</li> <li>Approach to support wellbeing content</li> <li>Consider recruitment approach and the implications of the revised Framework (e.g., term offerings etc.).</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Implement work plan created as part of the 2022 preparation activities including:                             <ul style="list-style-type: none"> <li>Ensuring/monitoring training of supervisors and prevocational doctors.</li> <li>Complete establishment of assessment review panels.</li> <li>Trial EPAs for PGY1 (not formally recorded) in assessments</li> <li>Complete review and gap analysis of programs and terms to revised requirements for PGY1 and PGY2.</li> <li>Continue preparation for PGY2 programs and terms.</li> <li>Complete term description template for all PGY1 and PGY2 terms.</li> </ul> </li> </ul>