

# Continuing professional development (CPD) – Process for accreditation of CPD homes

#### Overview

The accreditation process for CPD home applications will follow established AMC accreditation processes.

<b>2</b>	Initial accreditation
	Review of implementation through monitoring reports
	Confirmation of accreditation
	Monitoring

#### Accreditation arrangements for organisations wishing to be accredited as a CPD home

Organisations wishing to be accredited as a CPD home are asked to complete an Expression of Interest form and will be required to complete an application form with relevant evidence. The AMC will email an application template to all organisations that complete the Expression of Interest Form, following confirmation of the *Criteria for AMC Accreditation of CPD Homes*. The process for initial accreditation of CPD homes will be paper based.

## Transition arrangements for AMC-accredited specialist medical colleges wishing to be accredited as a CPD home

The AMC has accredited specialist medical colleges and their CPD programs since 2002. The *Criteria for AMC Accreditation of CPD Homes* draws on the current expectations of CPD programs that are set out across the *Standards for Assessment and Accreditation of Specialist Medical Programs and Continuing Development Programs by the Australian Medical Council*. For example, these include aspects of governance and resourcing in Standard 1, transparency of communications about requirements and change in Standard 7, as well as the standards relating to CPD programs in Standard 9.

Through the existing accreditation assessment and monitoring processes for specialist medical colleges, the AMC has been reviewing colleges' progress towards the Medical Board of Australia's new registration requirements. The AMC will transition those accredited colleges that complete an Expression of Interest form to become a CPD home. Colleges will then be asked to address the new criteria as part of the 2023 monitoring (or for a small number of colleges, their accreditation assessment) process.

#### The Expression of Interest form is at ATTACHMENT 2 (Section B).





#### Accreditation and transition processes

### New applications





#### June 2022 Expression of Interest

Complete the EOI form to register your interest in becoming a CPD Home

#### Winter 2022 Applications open

Submit your application against the criteria and attach relevant evidence







Approved by the Medical Board of Australia as a CPD home

#### Annual Monitoring

Reporting to the AMC on: -any criterion not yet met -changes and learning -data set



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#### Confirmation of accreditation

approximately two years from initial accreditation



AMC assessment team reviews implementation:

- -CPD Home reflections
- -Practitioner feedback
- -Medical Board Australia feedback
- -Online review of system

## AMC-accredited Specialist Medical Colleges





Complete the EOI form to register your interest in becoming a CPD Home

By 1 Jan 2023



Initial accreditation granted by AMC



Approved by the Medical Board of Australia as a CPD home



## From 2023 Monitoring submission

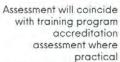


2023: Includes assessment against the criteria and request for evidence

After 2023: Reporting to the AMC on:

- changes and learning
- data set

#### 2024-26 Confirmation of accreditation



AMC assessment team reviews implementation:

- -CPD Home reflections
- -Practitioner feedback
- -Medical Board
- Australia feedback
- -Online review of system







For enquiries regarding the accreditation criteria, or the process for accreditation of CPD homes, please email: <a href="mailto:cpdhomes@amc.org.au">cpdhomes@amc.org.au</a>.