



Expressions of Interest: Seeking members for the Australian Medical Council's Specialist Education Accreditation Committee who hold senior health service positions in Australia and New Zealand

The Australian Medical Council (AMC) is an independent national standards body for medical education and training. Its purpose is to ensure that standards of education, training and assessment of the medical profession promote and protect the health of the Australian community. It is Australia's designated accreditation authority for the medical profession and works with the Medical Council of New Zealand on the accreditation of medical programs in New Zealand.

The AMC recognises the value of working with stakeholders to ensure that Australia is serviced by a safe and competent medical workforce. **The AMC is seeking expressions of interest in membership of the Specialist Education Accreditation Committee from people who hold a senior position at a health service in Australia or New Zealand.** There is one position available for a member in Australia, and one position for a member in New Zealand.

Health Services play a critical role in specialist medical training and these positions on the Committee will enhance accreditation and monitoring of specialist medical programs.

The AMC is committed to diversity in committee memberships, reflecting diverse skills and experiences, geographical locations and academic, clinical, professional and community expertise.

To ensure we meet our strategic goal of ensuring culturally safe practice to improve health outcomes, we understand that we require Aboriginal and Torres Strait Islander and Māori Peoples in our governance. We are committed to a working environment that is inclusive and culturally safe for all.

The AMC encourages Aboriginal and Torres Strait Islander and Māori Peoples to apply for all roles advertised.

Background

The AMC is the accreditation authority for the medical profession in Australia under the Health Practitioner Regulation National Law, and accredits programs and providers in all stages of medical education. The AMC develops accreditation standards, assesses medical programs against the standards and monitors programs to ensure they continue to meet standards through regular monitoring submissions.

The AMC's Specialist Education Accreditation Committee manages the assessment and accreditation of specialist medical programs. 16 specialist medical colleges offer specialist medical training and education in 23 separate medical specialties and 54 fields of specialty practice. The AMC assess specialist international medical graduates seeking recognition as specialist practitioners and set standards for continuing professional development of medical specialists. The approved accreditation standards applied by the AMC cover these training, education and assessment functions.

The AMC monitors accredited programs and their education providers to ensure the AMC continues to be satisfied that the accreditation standards continue to be met. To meet this requirement, accredited providers submit regular progress reports addressing the accreditation standards, covering significant developments in their specialist medical programs, annual standard data and their response to any accreditation conditions.

Specialist Education Accreditation Committee

The Specialist Education Accreditation Committee:

- Advises the AMC on guidelines, policy and procedures relating to the accreditation of specialist medical training programs and continuing professional development programs.
- Oversees the AMC's program of accreditation of specialist medical training programs and continuing professional development programs.
- Seeks to encourage improvements in postgraduate medical education in Australia and New Zealand that respond to evolving health needs and practices, and educational and scientific developments.

The Specialist Education Accreditation Committee includes members appointed after consultation with the Australian Health Ministers' Advisory Council; the Australian Medical Association; the Council of Presidents of Medical Colleges; the Medical Council of New Zealand; and, Medical Deans Australia and New Zealand. The Committee also includes members from other related AMC committees; members who hold senior positions at a health service in Australia and New Zealand; a doctor in training and a specialist doctor who has recently completed training; members with a background in, and knowledge of, health consumer issues; and, two positions to enhance the contribution of Aboriginal, Torres Strait Islander and Māori people to the AMC's accreditation processes.

All members of the committee are invited to be a member of at least one AMC accreditation team to assess a provider of specialist medical programs.

Committee members are expected to:

- Support professional accreditation as a quality improvement and quality assurance mechanism, and to be willing to contribute to the review and development of the AMC processes;
- Be familiar with the [Standards and Procedures for Assessment and Accreditation of Specialist Medical Programs and Continuing Professional Development Programs by the Australian Medical Council](#);
- Be aware of current issues in medical education and health care delivery;
- Be supportive of innovation and evolution in medical education and practice;
- Contribute to the fair and impartial assessment of medical programs by consistent application of accreditation standards and processes;
- Support and uphold the AMC's values - Openness and Accountability, Collaboration, Innovation, Striving for excellence, Integrity, and Cultural safety.

Time commitment

Members of AMC committees are appointed for four-year terms.

The Committee meets four to five times per year, in a combination of full day face to face meetings (usually in Melbourne), and videoconferences. Currently, due to the COVID-19 pandemic, the Committee are meeting via Zoom.

Committee members have considerable reading material. They may contribute to the Committee by leading discussion on an item, by contributing to the development of policy or procedures, and in the Committee's own regular review of its work.

All committee members contribute to the review of monitoring submissions by accredited providers, and may also contribute to AMC working parties and review groups.

Remuneration

The AMC pays fees to Specialist Education Accreditation Committee members for participation in meetings.

Superannuation is also paid for individual members as required under Superannuation Guarantee legislation.

The AMC does not pay for pre-reading time or time spent responding to correspondence (e.g. emails) from AMC staff.

AMC support to the Specialist Education Accreditation Committee

The AMC:

- Provides support, induction and training for committee members;
- Arranges and meets the cost of necessary accommodation and travel;
- Meets the cost of meals and incidental expenditure, such as taxi fares

Expression of interest

Expressions of interest should be provided with current curriculum vitae by **31 March 2022**. Please address expressions of interest to Ms Kirsty White, Director, Accreditation and Standards to specaccred@amc.org.au

The AMC will treat the information provided confidentially and use it only to assist in its short listing and appointment process.

For more information, please contact Karen Rocca, Manager, Accreditation Projects and Process Development at the above email address or by phone on 02 6270 9760.

*Diversity and inclusion are considered essential to the AMC's continued success.
The AMC values the diversity of thought and experience and believes that an inclusive and collaborative culture underpins the accreditation and assessment of medical education.
We celebrate and promote diversity as a significant strength in our organisation.*