



Expressions of interest: seeking health consumer members for the Australian Medical Council's Specialist Education Accreditation Committee

The Australian Medical Council (AMC) is an independent national standards body for medical education and training. Its purpose is to ensure that standards of education, training and assessment of the medical profession promote and protect the health of the Australian community. It is Australia's designated accreditation authority for the medical profession and works with the Medical Council of New Zealand on the accreditation of medical programs in New Zealand.

The AMC recognises the value of working with stakeholders to ensure that Australia is serviced by a safe and competent medical workforce. **The AMC is seeking expressions of interest in membership of the Specialist Education Accreditation Committee from health consumers.** There are two positions available. These positions on the Committee enhance the contribution of consumers to the accreditation processes of the AMC.

The AMC is committed to committee memberships that have a range of skills and experiences, diversity and different geographical locations and levels of academic, clinical or professional expertise.

Background

The AMC is the accreditation authority for the medical profession in Australia under the Health Practitioner Regulation National Law, and accredits programs and providers in all stages of medical education. The AMC develops accreditation standards, assesses medical programs against the standards and monitors programs to ensure they continue to meet standards through regular progress reports.

The AMC's Specialist Education Accreditation Committee

The Specialist Education Accreditation Committee:

- Advises the AMC on guidelines, policy and procedures relating to the accreditation of specialist medical training programs and continuing professional development programs.
- Oversees the AMC's program of accreditation of specialist medical training programs and continuing professional development programs.
- Seeks to encourage improvements in postgraduate medical education in Australia and New Zealand that respond to evolving health needs and practices, and educational and scientific developments.

The Specialist Education Accreditation Committee manages the assessment and accreditation of specialist medical programs. Sixteen specialist medical colleges' offer specialist medical training and education in 23 separate medical specialties and 54 fields of specialty practice, assess specialist international medical graduates seeking recognition as specialist practitioners and set standards for continuing professional development of medical specialists. The approved accreditation standards applied by the AMC cover these training, education and assessment functions.

The Specialist Education Accreditation Committee includes members appointed after consultation with the Australian Health Ministers' Advisory Council; the Australian Medical

Association; the Council of Presidents of Medical Colleges; the Medical Council of New Zealand and Medical Deans Australia and New Zealand. The Committee also includes members of the Council, Progress Reports Sub Committee, Recognition of Medical Specialties Sub Committee, a doctor in training, members with a background in, and knowledge of, health consumer issues, and an Aboriginal and/or Torres Strait Islander person and a Māori person.

All members of the committee are invited to be a member of at least one AMC accreditation team to assess a provider of specialist medical programs.

Committee members are expected to:

- Support professional accreditation as a quality improvement and quality assurance mechanism, and to be willing to contribute to the review and development of the AMC processes;
- Be familiar with the [Standards and Procedures for Assessment and Accreditation of Specialist Medical Programs and Continuing Professional Development Programs by the Australian Medical Council](#);
- Be aware of current issues in medical education and health care delivery;
- Be supportive of innovation and evolution in medical education and practice;
- Contribute to the fair and impartial assessment of medical programs by consistent application of accreditation standards and processes.

Time commitment

Members of AMC committees are appointed for four-year terms.

The Committee meets three to five times per year, in a combination of full day face to face meetings (usually in Melbourne), and videoconferences.

Committee members have considerable reading material. They may contribute to the Committee by leading discussion on an item, by contributing to the development of policy or procedures, and in the Committee's own regular review of its work.

All committee members contribute to the review of progress reports by accredited providers, and may also contribute to AMC working parties and review groups.

AMC support to the Specialist Education Accreditation Committee

The AMC:

- Provides support, induction and training for committee members;
- Pays a fee to members for participation in meetings of committees;
- Pays superannuation for individuals as required under Superannuation Guarantee legislation;
- Arranges and meets the cost of necessary accommodation and travel;
- Meets the cost of meals and incidental expenditure, such as taxi fares

The AMC does not pay for time responding to correspondence (e.g. emails) from AMC staff.

Expression of interest

To express interest in membership of the Specialist Education Accreditation Committee please complete and return the below registration form and provide a short CV.

Expressions of interest should be provided by **5 November 2020**. Please address expressions of interest to Ms Kirsty White, Director, Accreditation and Standards to accreditation@amc.org.au

The AMC will treat the information provided confidentially and use it only to assist in its short listing and appointment process.

For more information, please contact Karen Rocca, Manager, Accreditation Projects and Process Development at the above email address or by phone at 02 6270 9760.

Registration of Interest AMC's Specialist Education Accreditation Committee

Name:

Postal Address:

Mobile Phone Number:

Work Phone Number:

Email Address:

What areas of medical education are you interested in and why?

(For example the content of the medical education, governance of programs?)

Do you have particular skills, knowledge and/or experience that you could contribute to the AMC team?

(E.g. quality assurance or quality improvement processes, curriculum/course review, report writing)? If so, please provide details below or attach additional information.

Understanding of issues in medical education/regulation and/or health care delivery

What medical or health regulation or advisory committees have you served on or do you serve on now? What other relevant experience do you have?