



## Expressions of interest: Aboriginal and/or Torres Strait Islander person as member of Australian Medical Council Medical School Accreditation Committee

The Australian Medical Council is an independent national standards body for medical education. Its purpose is to ensure that standards of education, training and assessment of the medical profession promote and protect the health of the Australian community. It is Australia's designated accreditation authority for the medical profession and works with the Medical Council of New Zealand on the accreditation of programs in New Zealand.

The AMC is seeking expressions of interest in membership of the Medical School Accreditation Committee, which oversees the AMC's processes for accreditation of medical programs. The AMC welcomes expressions of interest from Aboriginal and/or Torres Strait Islander people with a range of backgrounds and experience.

Further information on the committee is provided below, together with the names and contact information for the AMC staff members able to answer questions about the work.

The person who fills this position on the Medical School Accreditation Committee may also be interested in being a member of the AMC's Aboriginal, Torres Strait Islander and Māori Committee. This Committee's goal is to provide strategic advice and recommendations to strengthen AMC's approach to improving the health and social outcomes for Aboriginal and Torres Strait Islander peoples in Australia and Māori in New Zealand. The Committee's work may result in discussion documents for the governing body, the Directors or the Council, the development of AMC policy statements, or be the basis for AMC's advice to government. The AMC is making a separate call for expressions of interest for the AMC's Aboriginal, Torres Strait Islander and Māori Committee. It has four positions for members of other committees, such as the Medical School Accreditation Committee.

### **Time commitment**

Members of AMC committees are appointed for four-year terms.

Accreditation committees oversee significant areas of AMC work. They typically meet four to five times a year, in a combination of face to face meetings (usually in Sydney or Melbourne), and teleconferences.

Committee members have considerable reading material. They may contribute to the committee by leading discussion on an item, or by contributing to the development of policy or procedures.

As a committee member, you may also be asked to join an accreditation assessment team to assess a medical school program during your time on the Committee.

## Arrangement by the AMC to support committee members

The AMC:

- provides support, induction and training for new committee members
- pays a fee to members for participation in meetings of committees
- pays superannuation for individuals as required under Superannuation Guarantee legislation
- arranges and meets the cost of necessary accommodation and travel
- meets the cost of meals and incidental expenditure, such as taxi fares.

## Expressing interest in a position or positions

When the AMC is filling positions on its committees by seeking expressions of interest, it sets up a selection panel for the committee. The panel short lists applicants and interviews those short listed for the position.

We welcome a statement outlining your interest in the committee together with current curriculum vitae by 24 January 2020

Please address expressions of interest to the staff member listed below

## Overview of the Medical School Accreditation Committee's work

As the accreditation authority for the medical profession, the AMC develops accreditation standards, which it submits to the Medical Board of Australia for approval.

The AMC assesses medical programs and their providers (a university and its medical school), and accredits the medical programs that meet the accreditation standards.

This committee manages the process for assessment and accreditation of primary medical programs, offered by Australian and New Zealand medical schools. Presently there are 21 Australian medical schools and 2 New Zealand medical schools which are accredited by the AMC.

The AMC sets up accreditation assessment teams to review material presented by the education provider, interview stakeholders, and prepare an accreditation report. The teams report to the Medical School Accreditation Committee. The committee makes the recommendation on whether or not the program meets the standards, on the period of accreditation and on any accreditation conditions. Once the AMC has accredited a program, the committee monitors the program to ensure it continues to meet the standards. It does this by requiring regular progress reports.

All AMC accreditation committees include a broad range of members, reflecting the stakeholders. Members may be: educators, clinicians, scientists, senior academics, junior doctors and medical students, health consumers and community members, health service managers, health practitioners, or state and federal policy makers.

The terms of reference for the accreditation committees are to:

- advise the AMC on guidelines, policy and procedures for accreditation of medical programs
- oversees one of the AMC's accreditation programs (in this case the accreditation of medical school programs)
- encourage improvements in medical education in Australia and New Zealand that respond to evolving health needs and practices, and educational and scientific developments (this can be by sponsoring workshops, or developing policy or guidance for providers) .

The Medical School Accreditation Committee meets three to five times per year. At least half the meetings are all day meetings in Melbourne or Sydney.

At any time, the committee usually has at least one working party considering improvements to the accreditation process, developing guidance for medical schools, or reviewing the standards for accreditation of medical programs. In 2020, the committee will begin reviewing the accreditation standards for medical schools.

The committee Chair is Professor Geoff McColl, Executive Dean, Faculty of Medicine, the University of Queensland. The committee includes members appointed after consultation with: Australian Medical Students' Association; Confederation of Postgraduate Medical Education Councils; Council of Presidents of Medical Colleges; Medical Council of New Zealand; Medical Board of Australia, and Medical Deans Australia and New Zealand. It also includes a position for an Aboriginal and/or Torres Strait islander person and a Maori, a community member and members of the Australian Medical Council.

You are welcome to contact an AMC staff member by email via [accreditation@amc.org.au](mailto:accreditation@amc.org.au) or by telephone:

Brooke Pearson, Accreditation Officer (02) 6270-9738

Alan Merritt, Manager, Medical School Assessments (02) 6270 9732