

Code of conduct for AMC accreditation processes

A key role of the Australian Medical Council is the assessment of medical programs and their education providers against accreditation standards and accreditation of the programs that meet those standards. This code of conduct sets out the AMC expectations of the people and groups who contribute to accreditation processes on its behalf.

Recognise that accreditation is a high stakes assessment

- Show appreciation for the time and views of all who contribute to the accreditation assessment.
- Conduct meetings in an open and inclusive atmosphere that allows for non-judgement enquiry and respectful discussion.
- Praise efforts and progress as well as commending areas of strength, recognising that continuous improvement requires a willingness to identify areas for improvement.

Respect expertise and commitment to good practice

- Recognise the provider's autonomy to set its educational direction and policies in response to its specific operating environment and context.
- Evaluate educational quality in a manner unbiased by special interests, politics or educational delivery models and stay open to new ways to achieve high quality educational outcomes.
- Acknowledge opportunities for collegial learning about good practices.
- Participate by sharing ideas, asking questions, and contributing to discussions.

Encourage discussion of differing points of view

- Encourage and respect open expression of views and opinions.
- Respectfully challenge ideas or information, not the person.
- Stay open to respectful challenge of one's own ideas or information.

Contribute with integrity

- Maintain confidentiality with respect to the detailed strategies, plans, and ideas that are accessed during the accreditation.
- Be impartial and conscientious when carrying out accreditation tasks.
- Be honest, factual and objective when making an assessment.
- Observe procedural fairness (natural justice) in all decision making.

Respect and courtesy

- Thoroughly prepare for the assessment.
- Value everyone's contributions.
- Treat all participants with the respect you would want from them in return.
- Be patient when listening to others speak and do not interrupt them inappropriately.
- Honour time limits and deadlines.

The AMC has a zero tolerance for:

- bullying or undermining behaviours
- harassment on the basis of race, gender, disability or beliefs, cultures or values.

