



Australian
Medical Council Limited

'HOW TO SCHEDULE' GUIDE

**A guide for AMC candidates to illustrate the
processes on how to apply for an MCQ Authorisation**

and

**How to schedule / reschedule for a MCQ examination
event, including how to cancel from a
MCQ examination event**

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'HOW TO SCHEDULE' GUIDE –

A guide for AMC candidates to illustrate the processes on how to apply for an MCQ Authorisation and schedule for a MCQ examination event

PART 1 - APPLY FOR MCQ AUTHORISATION BY USING THE AMC ONLINE SCHEDULING PORTAL:

Australian Medical Council

To be able to apply for an MCQ Authorisation to schedule for a MCQ examination event, you must:

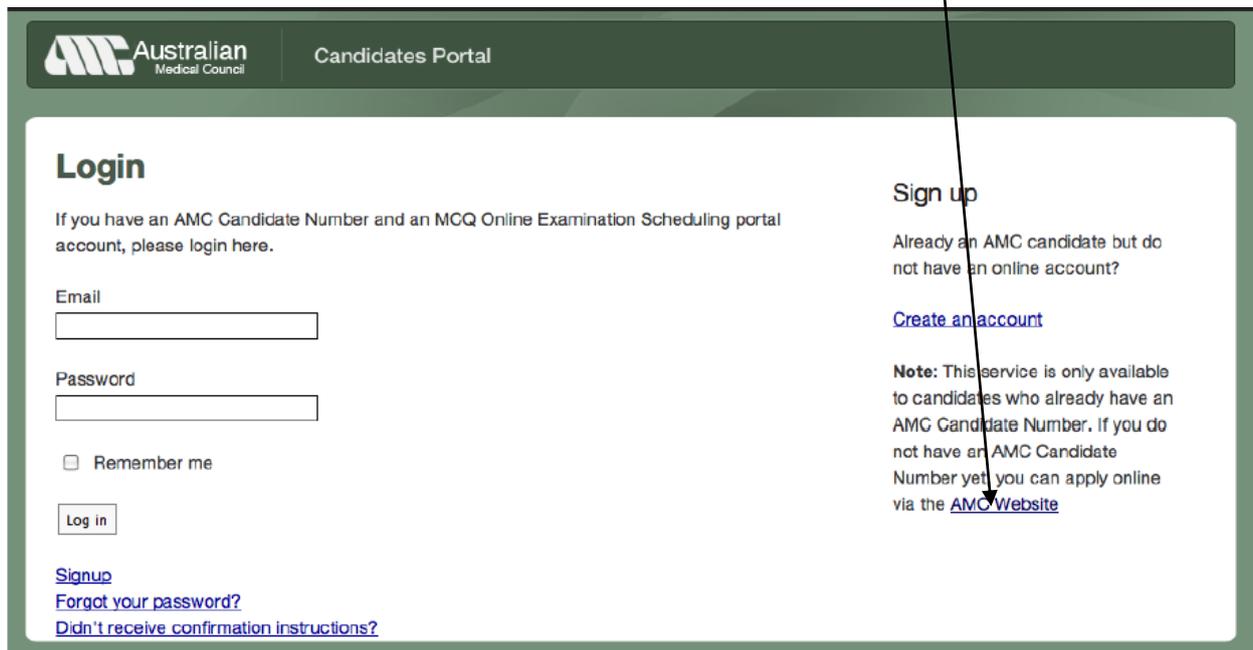
1. Have an AMC Candidate Number
2. Have an AMC MCQ Online Examination Scheduling portal account
3. Have an 'eligible' status.

To access the AMC scheduling portal, go to <https://candidates.amc.org.au>.

AMC Candidate Number:

The AMC Candidate Number consists of 6 (old) or 7 (new) digits, for e.g. **2100000**.

If you do not have an AMC candidate number, you need to apply online by clicking here:



Login

If you have an AMC Candidate Number and an MCQ Online Examination Scheduling portal account, please login here.

Email

Password

Remember me

[Signup](#)
[Forgot your password?](#)
[Didn't receive confirmation instructions?](#)

Sign up

Already an AMC candidate but do not have an online account?

[Create an account](#)

Note: This service is only available to candidates who already have an AMC Candidate Number. If you do not have an AMC Candidate Number yet, you can apply online via the [AMC Website](#)

AMC MCQ Online Examination Scheduling portal account:

If you do have an AMC candidate number, but not a MCQ Online Examination Scheduling portal account, you can apply online by clicking on **Create an account**:

Login

If you have an AMC Candidate Number and an MCQ Online Examination Scheduling portal account, please login here.

Email

Password

Remember me

[Signup](#)
[Forgot your password?](#)
[Didn't receive confirmation instructions?](#)

Sign up

Already an AMC candidate but do not have an online account?

[Create an account](#)

Note: This service is only available to candidates who already have an AMC Candidate Number. If you do not have an AMC Candidate Number yet, you can apply online via the [AMC Website](#)

Fill in the details required below, and click on **Create your account**:

Create your Account

If you have an AMC Candidate Number, but do not have an Candidates Portal account, please complete the following to create your account.

—AMC Candidate Details—

AMC Candidate Number

Date of Birth

—Account Information—

Email

Password

Password confirmation

Security question

Security answer

Yes, I agree to the terms of use and privacy policy

Instructions

The **email address** must be the same as the email currently recorded in your AMC record. If you wish to update your email in order to access this service, please use the [Change of Address form](#).

The **password** must be at least 6 characters long and the **password confirmation** must be the same as the password.

The **security question** and your answer may be used by the AMC Secretariat to confirm your identity if you make a telephone enquiry.

You must agree to the **terms of use** and **privacy policy**.

A confirmation email will be sent to your email address to confirm this account:

Dear AMC Candidate

Thank you for registering with the AMC MCQ Online Examination Scheduling portal.

Once you have activated your account, you can access the AMC MCQ Online Examination Scheduling portal to apply for an MCQ authorisation.

In order to activate your account, please click on the link below:

[Confirm my account](#)

Once you have activated your account, you can log in to apply for a MCQ authorisation. However, if you forgot your password, or need to change your password, click on this link:

The screenshot shows a 'Create your Account' form with two main sections: 'AMC Candidate Details' and 'Account Information'. The 'AMC Candidate Details' section includes a text input for 'AMC Candidate Number' and a date of birth selector with dropdowns for year (1992), month (October), and day (26). The 'Account Information' section includes text inputs for 'Email', 'Password', 'Password confirmation', 'Security question', and 'Security answer'. Below these is a checkbox for 'Yes, I agree to the terms of use and privacy policy' and a 'Create your account' button. At the bottom left, there are three links: 'Login', 'Forgot your password?', and 'Didn't receive confirmation instructions?'. An arrow points from the text above to the 'Forgot your password?' link. On the right side of the form, there is an 'Instructions' section with three paragraphs of text.

Create your Account

If you have an AMC Candidate Number, but do not have an Candidates Portal account, please complete the following to create your account.

—AMC Candidate Details—

AMC Candidate Number

Date of Birth
1992 | October | 26

—Account Information—

Email

Password

Password confirmation

Security question

Security answer

Yes, I agree to the terms of use and privacy policy

[Login](#)
[Forgot your password?](#)
[Didn't receive confirmation instructions?](#)

Instructions

The **email address** must be the same as the email currently recorded in your AMC record. If you wish to update your email in order to access this service, please use this form.

The **password** must be at least 6 characters long and the **password confirmation** must be the same as the password.

The **security question** and your answer may be used by the AMC Secretariat to confirm your identity if you make a telephone enquiry.

You must agree to the **terms of use** and **privacy policy**.

You will receive the following confirmation email:

Dear AMC candidate,

Someone has requested a link to change your password, and you confirm this through the link below:

[Change my password](#)

If you didn't request this, please ignore this email. Your password therefore won't change until you access the link above and create a new password.

AMC MCQ Online Examination Scheduling portal application

Enter your **Email** and **Password** details and click on **Log in**:

AMC Australian Medical Council Limited **Candidates Portal**

Signed out successfully.

Login

If you have an AMC Candidate Number and a Candidate Portal account, please login here.

Email

Password

Remember me

Sign up

Already an AMC candidate but do not have an online account?

[Create an account](#)

Note: This service is only available to candidates who already have an AMC Candidate Number. If you do not have an AMC Candidate Number yet, you can apply online via the [AMC Website](#).

[Signup](#)
[Forgot your password?](#)
[Didn't receive confirmation instructions?](#)

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The information on the next screen will be based on the status currently recorded at the AMC – please take note of your status, and the conditions applicable to your status:

AMC Home Log out

AMC Australian Medical Council Limited **Candidates Portal** Megan Smith
AMC2071094

Your Information Applications Messages Upcoming Exams Locations Payment

Your Information

Name	Megan Smith	AMC Number	AMC2071094
Address	2 Two Street	City	LAUNCESTON
State	TAS 2000	Country	AUSTRALIA
Home Phone	02 11111	Work Phone	02 55555
Mobile Phone		Email	megansmith@example.com

Your AMC Status

Pathway	Non-Specialist
Status	Eligible for MCQ Examination

You are now eligible to complete your payment to obtain an MCQ authorisation.

What next?

The next page will provide you the opportunity to view a list of MCQ Examination events that will form part of your authorisation. After you have reviewed this information, proceed to payment to obtain your authorisation.

Review upcoming MCQ Examination events

Pay for MCQ Authorisation

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'Not Eligible' status:

The AMC's Primary Source Verification Section has not received any or some of the required documentation from the AMC candidate to assess the training and qualifications, therefore cannot apply for a MCQ authorisation yet. You should call the AMC's Call Centre for further information. You will not be able to continue with this application.

Your Information

Name	S Fraser	AMC Number	AMC0009000
Address	4/155 Morb	City	MELBOURNE
State	ACT 2601	Country	DEMOCRATIC REPUBLIC OF THE CONGO
Home Phone		Work Phone	

Your AMC Status

Pathway	Non-Specialist
Status	Not Eligible

You are not eligible to schedule for an MCQ Examination event.

What next?

To become eligible to schedule for an MCQ Examination event, please submit all the required documentation as requested by the AMC auto-reply email that was sent to you after you created your online account. Once you have submitted all the documentation required by the Primary Source Verification Section, your status will be amended to "eligible".

If you have any further enquiries as to the documentation required by the AMC, please contact the AMC Call Centre at amc@amc.org.au or +61 (0) 2 6270-7878.

"Eligible (Conditional) status:

The AMC's Primary Source Verification Section has identified outstanding documentation from the AMC candidate. The AMC candidate will be allowed to sit a MCQ examination event, however, will not be issued with the results or allowed to re-apply until all outstanding documentation has been received. You should call the AMC's Call Centre for further information.

Your Information

Name	S Fraser	AMC Number	AMC0009000
Address	4/155 Morb	City	MELBOURNE
State	ACT 2601	Country	AMERICAN SAMOA
Home Phone		Work Phone	

Your AMC Status

Pathway	Non-Specialist
Status	Eligible (Conditional)

You will be able to schedule for an MCQ Examination event however, you will be considered "conditional" until all outstanding documentation, as requested by the AMC Primary Source Verification email called "Incomplete Documentation", has been submitted. Your results for the MCQ Examination event will be withheld until notification has been received from the Primary Source Verification Section that your credentials have been verified.

What next?

Although the AMC has not yet received all of your required documentation, you are allowed to schedule and conduct ONE MCQ Examination event at this stage.

If you have any further enquiries as to the outstanding documentation required by the AMC, please contact the AMC Call Centre at amc@amc.org.au or call +61 (0) 2 6270-7878.

“Eligible (Provisional) status:

The AMC candidate has submitted a provisional degree; therefore the status will remain Provisional until the AMC candidate has submitted a certified copy of the primary medical degree in the original language and English translation, as proof of possession of primary medical qualifications. The AMC candidate is able to proceed with the AMC examinations process, however the AMC **will not** be able to issue a final AMC Certificate until the EICS verification has been confirmed.

Your Information

Name	S Fraser	AMC Number	AMC0009000
Address	4/155 Morb	City	MELBOURNE
State	ACT 2601	Country	AMERICAN SAMOA
Home Phone		Work Phone	

Your AMC Status

Pathway	Non-Specialist
Status	Eligible (Provisional)

You will be able to schedule for an MCQ Examination event however, you will be considered "provisional" until you are able to submit a certified copy of your primary medical degree in its original language as well as an English translation.

What next?

You can schedule for any MCQ Examination event covered in your authorisation. Once you have passed the MCQ Examination, you will be eligible to schedule for a Clinical Examination.

If you have any further enquiries as to the outstanding documentation required by the AMC, please contact the AMC Call Centre at amc@amc.org.au, or call +61 (0) 2 6270-7878.

‘Eligible’ status:

An AMC candidate whose primary medical qualifications are not recognised in Australia must have their training and qualifications assessed through a process administered by the AMC’s Primary Source Verification Section and to be issued with an AMC candidate number. Upon initial assessment of the AMC candidate’s documentation, the medical degree has been sent to the ECFMG - EICS for primary source verification. You are eligible to apply for a MCQ authorisation

Your Information

Name	Megan Smith	AMC Number	AMC2071094
Address	2 Two Street	City	LAUNCESTON
State	TAS 2000	Country	AUSTRALIA
Home Phone	02 11111	Work Phone	02 55555
Mobile Phone		Email	megansmith@example.com

Your AMC Status

Pathway	Non-Specialist
Status	Eligible for MCQ Examination

You are now eligible to complete your payment to obtain an MCQ authorisation.

What next?

The next page will provide you the opportunity to view a list of MCQ Examination events that will form part of your authorisation. After you have reviewed this information, proceed to payment to obtain your authorisation.

Review upcoming MCQ Examination events

MCQ Examinations

Pay for MCQ Authorisation

Payment

You will be able to view the upcoming MCQ Examination events:

AMC Home Log out

 Australian Medical Council Limited **Candidates Portal** Megan Smith
AMC2071094

Your Information Applications Messages **Upcoming Exams** Locations Payment

Upcoming MCQ Examination Events

November 2011

Venues	Scheduling Close	Event Date
Non-Australian	Thu 20th October	Wed 16th November
Non-Australian	Thu 20th October	Thu 17th November
Non-Australian	Thu 20th October	Fri 18th November
Australia & NZ	Thu 20th October	Fri 18th November
Australia & NZ	Thu 20th October	Sat 19th November

February 2012

Venues	Scheduling Close	Event Date
Australia & NZ	Wed 18th January	Sat 18th February

Information

This listing includes examination events with venues that may already be at maximum capacity. The AMC does not guarantee placement into any of the listed examination events at any given venue. Placements are confirmed with Pearson VUE on a 'first come, first serve' basis.

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All the venues are listed where MCQ examination events are being held:

- Australian & New Zealand venues
- Non-Australian venues

City	State/Province	Country
Adelaide	South Australia	Australia
Auckland	North Island	New Zealand
Brisbane	Queensland	Australia
Canberra	Australia Capital Territory	Australia
Hobart	Tasmania	Australia
Melbourne	Victoria	Australia
Perth	Western Australia	Australia
Sydney	New South Wales	Australia

City	State/Province	Country
Athens		Greece
Bangalore	Karnataka	India
Bangkok	Central Province	Thailand
Beijing		China
Chennai	Tamil Nadu	India
Frankfurt	Hesse	Germany
Guangzhou	Guangdong	China
Hong Kong		Hong Kong
Hyderabad	Andhra Pradesh	India
Istanbul		Turkey
London		United Kingdom
Madrid		Spain
Manila	Metro Manila	Philippines

Authorisation Rules:

You need to read the Rules carefully, and then click on “I Agree” to be able to move to the next page.

1. You will be issued with a 12-month authorisation period, calculated from the first available examination **prior** to the closing date.

2. This authorisation will allow you to sit **only one** examination event covered in your authorisation period.

3. You have to schedule for your selected examination event and venue preference **prior** to the examination event closing date.

4. You are allowed to change between examinations events/venues by contacting Pearson VUE directly, provided its **prior** to the examination event closing date.

5. No penalties are payable if you change between examination events and/or venues **prior** to the examination event closing date.

6. You will forfeit your full examination fee if you change your examination event preference **after** the examination event closing date.

7. You will forfeit your full examination fee if you **do not show** for the examination event.

8. You will forfeit your full examination fee if you withdraw **after** the examination event closing date.

9. You will forfeit your full examination fee if you have not scheduled into any of the examination events, as listed on your AMC receipt, by the end of your authorisation period.

10. **No refund** will be payable by the AMC to candidates who do not comply with the authorisation rules.

[I Agree](#)

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Candidates can only use the on-line application system if you pay with credit card.

Candidates paying with cheque or by means of NOOSR funding must complete the MCQ Examination form – please email mcqform@amc.org.au to request a form.

NOOSR candidates should read the information re. NOOSR payments on the AMC website.

Complete details as required, and click on “Process Payment”:

AMC Home Log out

Australian Medical Council Limited **Candidates Portal** Megan Smith
AMC2071094

Your Information Applications Messages Upcoming Exams Locations **Payment**

Payment Details

Card Holder's First Name

Card Holder's Last Name

Card Type

Card Number

Card Expiry

3 Digit Security PIN

Payment Amount **AUD \$2,100.00**

or [Cancel](#)

Payments by cheque or NOOSR

Please note that the AMC can only process credit card transactions online.

Please read information regarding NOOSR funding on the [AMC website](#).

If you pay by cheque or NOOSR, a completed and signed MCQ Examination Form must be submitted with the cheque or NOOSR letter to the following address:

Australian Medical Council
PO Box 4810
Kingston ACT 2604
AUSTRALIA

To obtain an MCQ Examination Form, please email your request to MCQForm@amc.org.au

© 2011 Australian Medical Council

Please DO NOT click anywhere else whilst your payment is processed.

When payment has been processed successfully, you will receive confirmation:

AMC Home Log out

Australian Medical Council Limited **Candidates Portal** Megan Smith
AMC2071094

Your Information Applications Messages Upcoming Exams Locations **Payment**

Payment Successful

You have successfully paid for an MCQ Authorisation. Your AMC receipt will provide you with a list of all the MCQ Examination events covered in your MCQ Authorisation period. Please wait for an email from Pearson VUE to find out what to do next. This may take 2-4 days.

[Home](#)

© 2011 Australian Medical Council

You will now receive confirmation of your Authorisation status. Your information has been sent off to Pearson VUE – please read information provided carefully:

The screenshot shows the 'Candidates Portal' for the Australian Medical Council. The user is logged in as Megan Smith (AMC2071094). The 'Your Information' section displays the following details:

Name	Megan Smith	AMC Number	AMC2071094
Address	2 Two Street	City	LAUNCESTON
State	TAS 2000	Country	AUSTRALIA
Home Phone	02 11111	Work Phone	02 55555
Mobile Phone		Email	megansmith@example.com

The 'Your AMC Status' section shows:

Pathway	Non-Specialist
Status	Authorised

Below this, there is explanatory text about scheduling and a 'Pearson VUE' button at the bottom right.

If you have a Pearson VUE account from previous MCQ examinations, you can access the Pearson VUE candidate scheduling system to schedule for a MCQ examination event.

You will receive an acknowledgement email from the AMC, confirming that your application and payment has been received, and your information sent to Pearson VUE:

AMC ACKNOWLEDGEMENT EMAIL
(candidates to receive by email on application for MCQ Authorisation)

Dear Doctor Jared S Fraser,

We have attached a receipt acknowledging your payment for AMC MCQ Examination Authorisation #201011. Your receipt also confirms the MCQ Examination events covered by your authorisation period.

MCQ examination events are delivered by Pearson VUE. You will be required to take further action to finalise your placement and select your preferred examination date and venue. Under normal circumstances, an email will be sent to you by Pearson VUE within 48 hours (between Monday to Friday) of your initial application being received by the AMC. This email will confirm that you are able to proceed with the next step of scheduling through Pearson VUE. Please view the AMC [How to Schedule](#) guide for more information on the process.

Pearson VUE allocates their placements on a "first come, first served" basis. Some candidates will not receive the email from Pearson VUE if there has been a delay from the AMC or if you have sat a previous examination with Pearson VUE. In this case you will need to contact Pearson VUE yourself to schedule into your chosen venue.

If you already have Pearson VUE account details from a previous MCQ exam, you can continue to schedule for an MCQ Examination events at www.vue.com/amc. Alternatively, you will receive your account details from Pearson VUE by email.

Once you have scheduled Pearson VUE, the AMC will email you an official placement letter. This letter can be utilised for Visa requirements as it confirms both your placement and venue selection.

Regards,

Australian Medical Council
Ph: +61 (02) 6270 7878
Fax: +61 (02) 6270 9799
Email: mcq@amc.org.au
www.amc.org.au

PART 2 - SCHEDULING FOR A MCQ EXAMINATION EVENT BY USING THE PEARSON VUE CANDIDATE SCHEDULING SYSTEM:

Pearson VUE:

First-time users (AMC Candidates that have not scheduled for a MCQ examination through Pearson VUE before):

Once you have submitted your application to the AMC (whether online or paper application), the AMC will batch your information and send to Pearson VUE.

If are a returning candidate, meaning you have an Pearson VUE account from a previous MCQ examination, you can use the same login details to schedule on the Pearson VUE candidate scheduling system.

However, if you do not have a Pearson VUE account, you will receive an **Automatic Web Account Creation Confirmation** email from Pearson VUE. This email confirms your account details:

Candidate Name and Surname

Automatic Web Account Creation Confirmation

Australian Medical Council has requested that we create a Pearson VUE Web Account for you. Now you will be able to schedule and manage exam appointments at www.PearsonVUE.com . Please use the following username and password the first time you sign in.

Username : xxxxxx0000

Temporary Password : K8etX9pQ

As soon as you sign in, you will be required to choose a new password. We require this password change as a security measure for your protection. To help maintain the privacy of your personal information, choose your new password carefully to make it hard for anyone to guess.

We recommend choosing a new password that is both easy to type and easy to remember so that you do not have to record it where someone else might see it. Your new password must contain at least seven characters and may not contain your username. Use both uppercase and lowercase letters and also numbers and/or symbols, preferably in unexpected ways. Avoid names and words that would be easy to guess.

If you have any questions, visit our Web site at www.pearsonvue.com/contact/vuephone to find the contact information for your testing program.

Thank you for choosing Pearson VUE!

You will be given the opportunity to change the password to a password of your choice.

Please record your username and password details, as you will be required to use the same details if you need to change your MCQ examination event or venue on the Pearson VUE candidate scheduling system.

You will also receive an **Authorization** email from Pearson VUE, confirming your authorisation period, personal details, and account details. Click on this link to access the Pearson VUE website:

AUTHORISATION TO TAKE Australian Medical Council MCQ EXAMINATION WITH PEARSON VUE

You have been authorised to take a MCQ examination at a Pearson VUE testing center. Information on the MCQ Examination, the testing rules, and how to schedule your MCQ Examination follows:

Awarding Body: Australian Medical Council

MCQ Examination Code: AMC-MCQ

MCQ Examination Name: AMC MCQ Examinations (Non-Australian)

Authorized Testing Dates: Month Day, 2011 to Month Day, 2011

Number of MCQ Examination attempts authorized: 1

Client Authorization ID: 2102000

Authorization ID: 7000007

Candidate Details

Candidate Surname, Candidate Name

1 Street Name

City/Town, State/Province

COUNTRY

AMC Candidate ID: AMC11111

To ensure you are familiar with the examination scheduling process please refer to the AMC/Pearson VUE How to Schedule Guide [www.amc.org.au/a/mcq/scheduling-guide.pdf] before you proceed.

INSTRUCTIONS FOR SCHEDULING YOUR MCQ EXAMINATION

You may schedule the MCQ Examination at a Pearson VUE testing center through the Pearson VUE Web site or by calling the Pearson VUE Contact Center.

To schedule your MCQ Examination on the Pearson VUE Website, go to this address:

<http://www.pearsonvue.com/amc>

This Web site provides more information about MCQ Examinations, programs, and testing center locations. You can use your Pearson VUE Web account to schedule your MCQ Examination.

Your username is: kabran0016

If you have forgotten your password, you can ask to have a new password sent to your E-mail address on file. To do so, follow the instructions at www.pearsonvue.com/forgotpassword.

With your Web account, you can review your MCQ Examination information and also schedule, reschedule, and cancel MCQ Examinations.

To schedule your MCQ Examination or to get more information, you may contact the Pearson VUE Contact Center for your region:

Americas: For a full listing of contact numbers please visit <http://www.vue.com/amc/contact/> or email queries to pvapcustomerservice@pearson.com

Please read the information on this page before accessing the Pearson VUE scheduling system:

Australian Medical Council Computer-Based Testing

AMC Multiple-Choice Questions (MCQ) examination event

MCQ Examination Event Format

The AMC MCQ examination event is three and a half hours in duration and consists of 150 multiple-choice questions. Each question has only one correct response from five presented options. For more information please refer to the [AMC website](#).

Authorisation

To schedule for an AMC MCQ examination event with Pearson VUE you must have obtained an authorisation from the AMC. Granted you are eligible to sit the AMC MCQ examination event, you can apply for an authorisation by following the instructions as provided on the [AMC website](#).

Scheduling

Once you have received an email from Pearson VUE confirming your authorisation, you may schedule for an AMC MCQ examination event by selecting one of the following options:

Schedule Online

Schedule By
Phone

The dates and venues of the AMC MCQ examination events covered by your authorisation will have been provided by the AMC when obtaining the authorisation. You only have authorisation to schedule into ONE of the events covered by your authorisation. Some events have very limited capacity, therefore allocations are done on a 'first come, first serve' basis. It is vital that you schedule immediately after you have received your authorisation notification.

Once you have scheduled your examination event with Pearson VUE, the AMC will email you an official AMC placement letter. This letter may be helpful for obtaining a travel Visa, travel and accommodation (if required). Please allow enough time for the Visa processing for the country where you are scheduled to sit the event. It is strongly recommended to cancel or reschedule your placement prior to the event closing date if your Visa will not be processed in time. For all important dates, please visit the [AMC website](#).

Reschedule or Cancel

You may change or cancel your event or venue provided you do so **before** the event closing date, and provided there is a seat available at the location. No changes or cancellations will be accepted after the closing date. No applications for cancellation or rescheduling will be accepted after the closing date, and you will forfeit your authorisation and payment.

US Embargo

The following countries are subject to economic and trade sanctions administered and enforced by the U.S. Department of the Treasury's Office of Foreign Assets Control (OFAC):

- Cuba
- North Korea

Residents from the abovementioned countries are not allowed to schedule for AMC MCQ examinations.

For more information please refer to the [AMC website](#).

Examination results

The AMC MCQ examination results will be processed and issued by the AMC, and not Pearson VUE. To view the results release dates please refer to the [AMC website](#).

You have two options to use to schedule into a MCQ examination event:

OPTION 1:

By calling the **Pearson VUE Contact Centre:**

Click on this link:



or

OPTION 2:

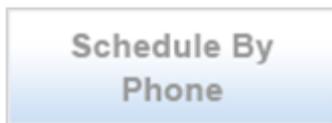
By using the **Pearson VUE online scheduling system:**

Click on this link:



OPTION 1 - Pearson VUE Contact Centre:

If you prefer to discuss your MCQ examination event and venue options, you can contact the Pearson VUE Contact Centre closest to you. Click on the **“Schedule By Phone”** button:



The Pearson VUE Contact Centres are divided into 3 categories:

Customer Service

[Australian Medical Council](#) tests are delivered through our network of [test centers](#).

[Americas Region](#)

[Asia-Pacific Region](#)

[Europe, Middle East, Africa \(EMEA\) Region](#)

Americas Region

Telephone Numbers	
United States / Canada	Coming Soon
Americas Region (Toll)	+1-952-681-3872

Asia-Pacific Region

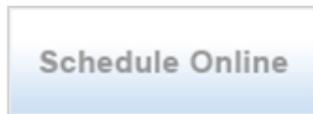
Telephone Numbers	
Australia	1800-023-095
China (Mainland)	4008-805-123
Hong Kong	3071-4601
Japan	005-3144-0174
Korea, South	0807-600-880
Malaysia	1800-880-401
New Zealand	0800-451-260
Philippines	1800-1441-0321
Singapore	8004-481-552
Taiwan	0800-666-022
Asia-Pacific Region (Toll)	+60-383-191-085 (8:30 a.m.-6:00 p.m. AEST)

Europe, Middle East, Africa (EMEA) Region

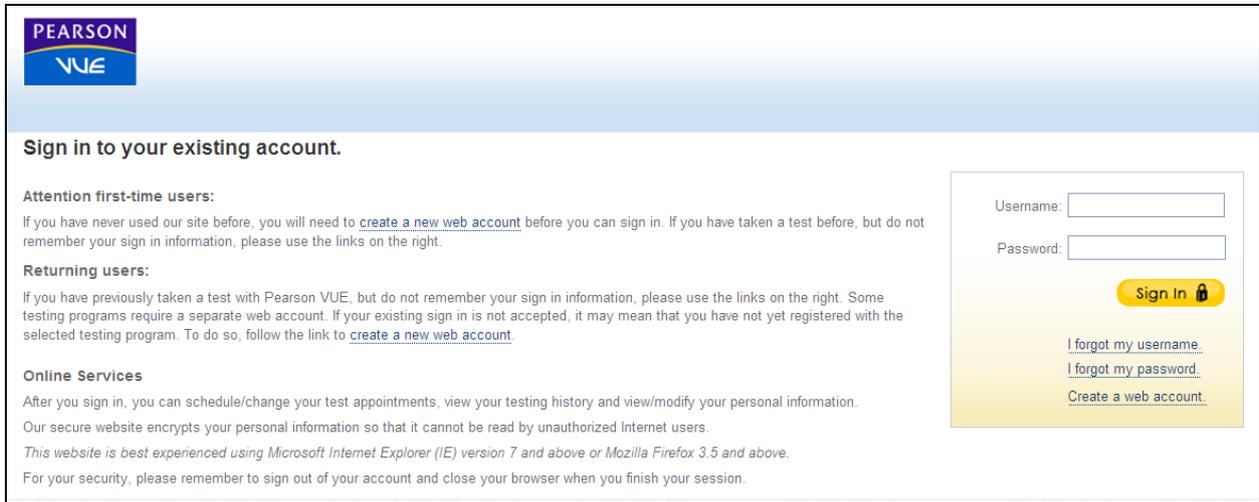
Telephone Numbers	
Austria	0800-292150
Belgium - Dutch	0800-74174
Belgium - French	0800-74175
France	0800-909153
Germany	0800-1810696
Ireland	1-800-552131
Israel	1-80-9453797
Italy	800-790521
Netherlands	0800-0235323
Portugal	800-831429
South Africa	0800-995044
Spain	900-993190
Sweden	020-798690
Switzerland	0800-837550
Turkey	00800448822063
United Kingdom	0800-7319905
EMEA Region (Toll)	+44-161-855-7455

OPTION 2 - Pearson VUE online scheduling system:

If you prefer to schedule for a MCQ examination event and venue by using the Pearson VUE scheduling system, click on the **“Schedule Online”** button.



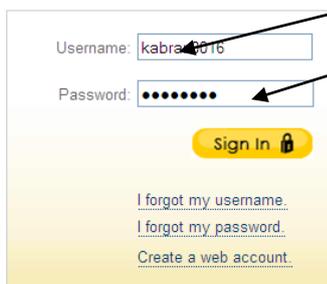
You will be required to sign in to your Pearson VUE account:

A screenshot of the Pearson VUE sign-in page. At the top left is the Pearson VUE logo. Below it is the heading "Sign in to your existing account." The page is divided into three sections: "Attention first-time users:", "Returning users:", and "Online Services". On the right side, there is a sign-in form with fields for "Username:" and "Password:", a yellow "Sign In" button with a lock icon, and three links: "I forgot my username.", "I forgot my password.", and "Create a web account." The "Online Services" section contains text about scheduling, testing history, and security, including a note about browser compatibility.

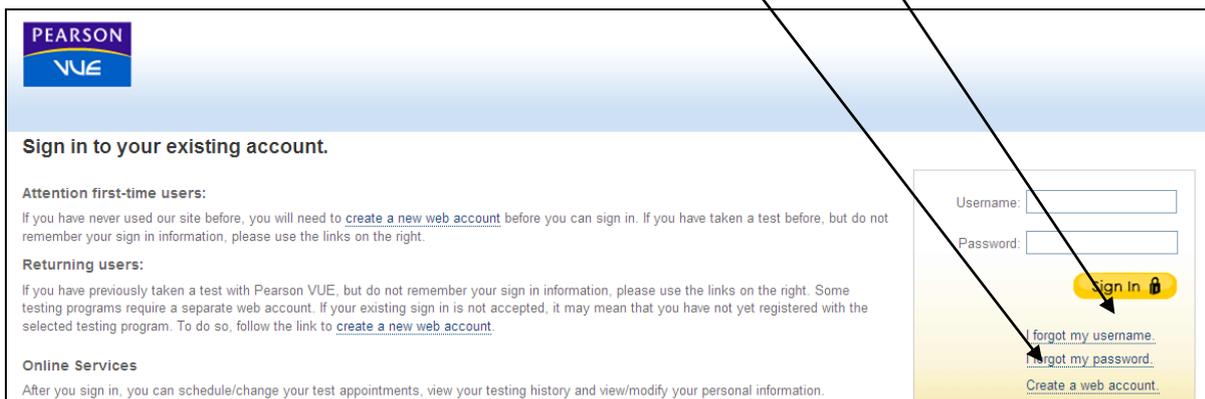
Returning users (AMC Candidates that scheduled for a MCQ examination through Pearson VUE before):

If you have scheduled for a MCQ examination on the Pearson VUE scheduling system before, you must use the same **Username** and **Password** details.

Log into your account by entering your **Username** and **Password**

A close-up view of the sign-in form. The "Username:" field contains the text "kabra4016" and the "Password:" field is filled with ten black dots. A yellow "Sign In" button with a lock icon is positioned below the fields. Below the button are three links: "I forgot my username.", "I forgot my password.", and "Create a web account." Two black arrows point from the text above to the username and password fields.

If you are a returning candidate, and have forgotten your password or username, click on these links for Pearson VUE to send you details to your email address:

A screenshot of the Pearson VUE sign-in page, identical to the one above. Two black arrows originate from the text above and point to the "I forgot my username." and "I forgot my password." links in the sign-in form.

Pearson VUE will send you an email indicating that you have requested for your password to be reset.

Read this email carefully.

You must click on the link provided to confirm your password reset.

Password Reset Request: Step 2

We received a request to reset the password associated with this email address. If you made this request, please follow the instructions below. If you did not make this request, please contact the Pearson VUE customer service in your region.

Click the link below to start the process for resetting your password using our secure server.

<https://wsr.pearsonvue.com/apps/passwordReset/UpdatePage.htm?wid=1195751&hc=c56439d7561f5e4aa6ef7e871fc14983567b43ad>

If clicking the link above does not connect you to our secure server, copy the link and paste it into your browser's Address bar.

Once you have returned to pearsonvue.com, we will give you instructions for resetting your password.

Pearsonvue.com will never email you and ask you to disclose or verify your pearsonvue.com password, credit card or banking account number. If you receive a suspicious email with a link to update your account information, do not click on the link. Instead, report the email to pearsonvue.com for investigation.

Thank you for visiting pearsonvue.com!

This is a post-only mailing. Replies to this message are not monitored or answered.

You will have the opportunity to change the password to your preferred choice once this process has been completed:

Once you have successfully logged into your Pearson VUE account, you can now access the Pearson VUE Scheduling System:

Schedule Exam(s): Select Exam(s)

[Testing Program](#) > [Exam](#) > [Test Center](#) > [Appointment](#) > [Review](#) > [Payment](#) > [Confirm](#) > [Receipt](#)

1. Select the exams that you wish to schedule.

To change the way the list is sorted, click the column heading.

<u>Exam Code</u>	<u>Exam Name</u>
<input type="checkbox"/> AMC-MCQ	AMC MCQ Examination

Click in the AMC-MCQ box – this is the title of the AMC MCQ Examination. Then click on **Next**:

Schedule Exam(s): Select Exam(s)
Testing Program > Exam > Test Center > Appointment > Review > Payment > Confirm > Receipt

Exam Code	Exam Name	Information
<input checked="" type="checkbox"/> AMC-MCQ	AMC MCQ Examination	i

2. Next you will need to select a language for all the exams listed below.

Language	Exam Code	Exam Name	Today's Price
English	AMC-MCQ	AMC MCQ Examination	\$US 0.00

Prices do not include any local taxes which may be applicable.

Next >>

You will now have the opportunity to select your preferred examination event venue. Based on your address details, the system will automatically identify the country closest to you and pre-fill the "**Country**" box accordingly:

Schedule Exam(s): Find a Test Center
Testing Program > Exam > Test Center > Appointment > Review > Payment > Confirm > Receipt

Display distance format: Miles

1. Locate a test center near you by defining the search criteria below and then click Search. [View Search Tips](#)

Find the closest: 5 centers

* Country: Australia

City: Gungahlin

State/Province: Victoria

Search

2. Select up to four (4) test centers to search for appointment dates and times. Once you choose a test center, its name will be displayed in the Selected Test Center list below. When you have completed your selection(s), click Next.

Test Center	Information	**Distance	City	State/Province	Country	Map
-------------	-------------	------------	------	----------------	---------	-----

Enter your search criteria above, then click Search.

By clicking on the drop-down arrow next to **Country**, you can select your country of preference:

Schedule Exam(s): Find a Test Center
Testing Program > Exam > Test Center > Appointment > Review > Payment > Confirm > Receipt

1. Locate a test center near you by defining the search criteria below and then click Search. [View Search Tips](#)

Find the closest: 5 centers

* Country: [Open dropdown menu]

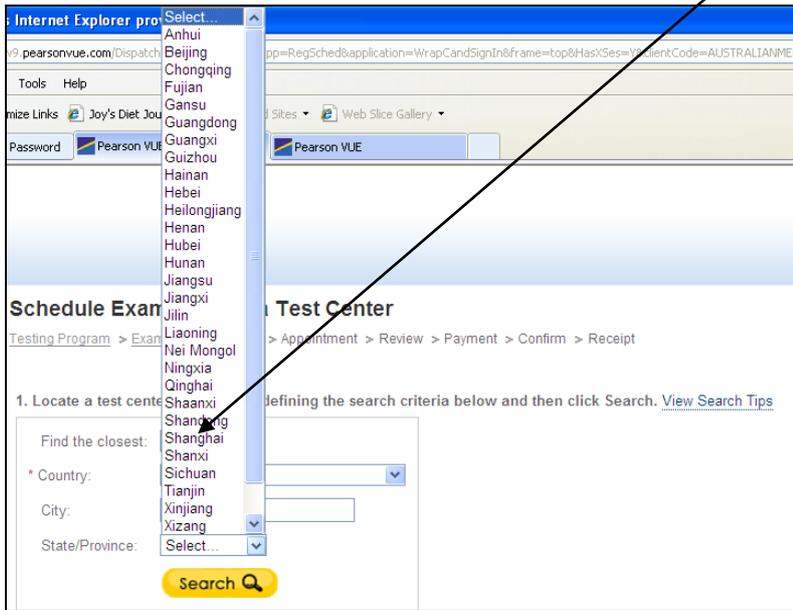
City: Gungahlin

State/Province: Victoria

Search

Please note: You are only allowed to select approved countries and cities – see Events and Important Dates and Venues (www.amc.org.au/a/mcq/events) as listed on the AMC website for a list of countries, states/provinces and cities available to sit the MCQ examination.

Once you have selected your country of preference, you can now select the relevant State/Province (if applicable) by clicking on the drop-down arrow next to **State/Province**:



Type in the **City** name.

Schedule Exam(s): Find a Test Center

Testing Program > Exam > Test Center > Appointment > Review > Payment > Confirm > Receipt

Display distance format: Miles

1. Locate a test center near you by defining the search criteria below and then click Search. [View Search Tips](#)

Find the closest: 5 centers

* Country: Turkey

City: Istanbul

Search

2. Select up to four (4) test centers to search for appointment dates and times. Once you choose a test center, its name will be displayed in the Selected Test Center list below. When you have completed your selection(s), click Next.

	Test Center	Information	**Distance	City	State/Province	Country	Map
<input type="checkbox"/>	Pearson Professional Centers-Athens, Greece	i	349.8	Athens		Greece	Map
<input type="checkbox"/>	Pearson Professional Centers-Frankfurt, Germany	i	1,161.4	Frankfurt		Germany	Map
<input type="checkbox"/>	Pearson Professional Centers-Istanbul, Turkey	i	2.5	ISTANBUL, TURKIYE		Turkey	Map
<input type="checkbox"/>	Pearson Professional Centres-Paris, France	i	1,402.1	Paris		France	Map
<input type="checkbox"/>	Pearson Professional Centers-Tel Aviv, Israel	i	698.7	Ramat Gan		Israel	Map

The 5 closest examination venues (test centres) will be listed.

You can select more than one venue from the selection – this will help you to check if there are seats available (see next page for instructions). Your selected venues will change to a yellow colour.

2. Select up to four (4) test centers to search for appointment dates and times. Once you choose a test center, its name will be displayed in the Selected Test Center list below. When you have completed your selection(s), click Next.

	Test Center	Information	**Distance	City	State/Province	Country	Map
<input type="checkbox"/>	Pearson Professional Centers-Athens, Greece	i	349.8	Athens		Greece	Map
<input type="checkbox"/>	Pearson Professional Centers-Frankfurt, Germany	i	1,161.4	Frankfurt		Germany	Map
<input checked="" type="checkbox"/>	Pearson Professional Centers-Istanbul, Turkey	i	2.5	ISTANBUL, TURKIYE		Turkey	Map
<input checked="" type="checkbox"/>	Pearson Professional Centres-Paris, France	i	1,402.1	Paris		France	Map
<input checked="" type="checkbox"/>	Pearson Professional Centers-Tel Aviv, Israel	i	698.7	Ramat Gan		Israel	Map

**Distance is a straight line calculated from the center point of your search criteria and does not reflect driving distance.

To remove a test center from the list, click

Selected Test Center	Remove
Pearson Professional Centers-Istanbul, Turkey	
Pearson Professional Centres-Paris, France	
Pearson Professional Centers-Tel Aviv, Israel	

Next >>

Your selected venues will appear at the bottom of the screen. Click on **Next**.

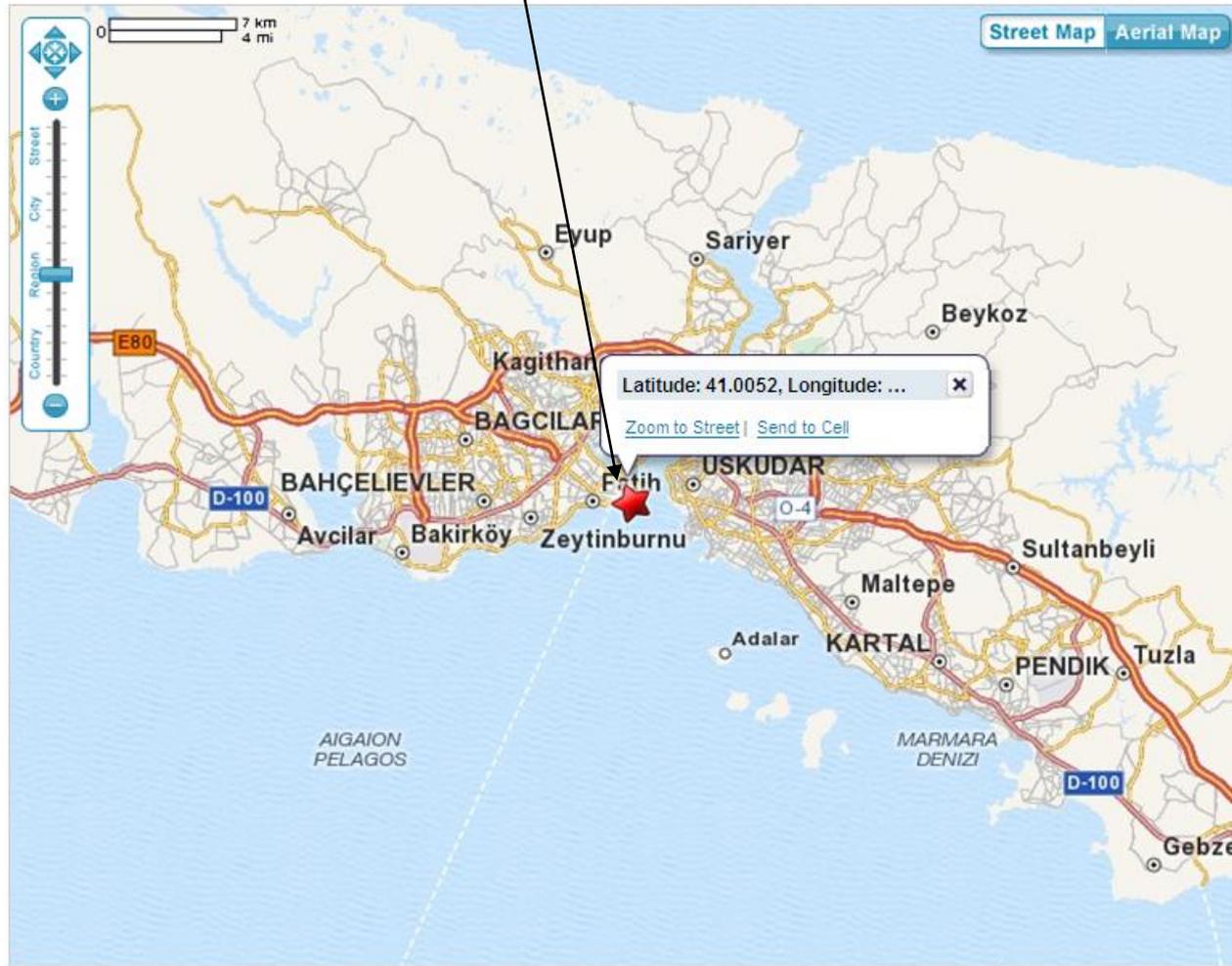
If you are unsure as to where the venue is located, you can click on the **Map** icon to open the map:

click Next.

Test Center	Information	**Distance	City	State/Province	Country	Map
<input type="checkbox"/> Pearson Professional Centers-Athens, Greece	i	349.8	Athens		Greece	
<input type="checkbox"/> Pearson Professional Centers-Frankfurt, Germany	i	1,161.4	Frankfurt		Germany	
<input checked="" type="checkbox"/> Pearson Professional Centers-Istanbul, Turkey	i	2.5	ISTANBUL, TURKIYE		Turkey	
<input checked="" type="checkbox"/> Pearson Professional Centres-Paris, France	i	1,402.1	Paris		France	
<input checked="" type="checkbox"/> Pearson Professional Centers-Tel Aviv, Israel	i	698.7	Ramat Gan		Israel	

**Distance is a straight line calculated from the center point of your search criteria and does not reflect driving distance.

The map will indicate the location with a **red star**.



All the venues you have selected will be listed on this column – you have to select your first choice to check for seat availability:

Exam	Information	Appointment
<input checked="" type="radio"/> AMC-MCQ AMC MCQ Examination	i	Select appointment below.

Appointment Search

You may search by specific date, day of the week, or entire week.

1. Choose test center.

- Pearson Professional Centers-Istanbul, Turkey, ISTANBUL, TURKIYE, Turkey
- Pearson Professional Centres-Paris, France, Paris, France
- Pearson Professional Centers-Tel Aviv, Israel, Ramat Gan, Israel

2. Select date. Feb 2011

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

3. View available appointments.

Select appt date(s).

Click an appointment time above, and then click Select Appointment.

Select Appointment

Select the date as listed in the **View available appointments** box:

Schedule Exam(s): Select Appointment
Testing Program > Exam > Test Center > Appointment > Review > Payment > Confirm > Receipt

Schedule an appointment for the exam selected below. Display time format: 12 hour
The selected exam is only available on specific dates. Click **i** to see the dates the exam is available.

Exam	Information	Appointment
AMC-MCQ	AMC MCQ Examination	Select appointment below.

Appointment Search
You may search by specific date, day of the week, or entire week.

1. Choose test center.

- Pearson Professional Centers-Istanbul, Turkey, ISTANBUL, TURKIYE, Turkey
- Pearson Professional Centres-Paris, France, Paris, France
- Pearson Professional Centers-Tel Aviv, Israel, Ramat Gan, Israel

2. Select date. Feb 2011

S	M	T	W	T	F	S
		2	2	2	2	2
8	7	8	8	11	12	
15	14	15	15	18	18	
22	21	22	23	24	25	26
29	28					

View available appointments.

Fri 18 Feb at 9:30 AM

Click an appointment time above, and then click Select Appointment.

Select Appointment ✓

Find all available appointment times in a week by clicking **F**
Find all available appointments on a specific day by clicking the day's letter on the calendar. Example: To see all Monday appointments click the **M** on the calendar.

Next »

Click on **Select Appointment** box. Then click on **Next**.

You will now need to confirm your **Contact Information**, then click on **Next**:

Schedule Exam(s): Review Appointment Details
Testing Program > Exam > Test Center > Appointment > Review > Payment > Confirm > Receipt

Contact Information

If any of your contact information is incorrect, please **update your profile** before continuing.

Name: Jane Citizen Address: 123 Sample Road
Email: jane.citizen@mail.com Sample City
Telephone: +61 123567890 Sample Country

Next »

This screen is to review your venue and date selection to sit the MCQ examination event. Click on **check-in and reschedule/cancellation policies** to read the content.

Schedule Exam(s): Confirm Order
Testing Program > Exam > Test Center > Appointment > Review > Payment > Confirm > Receipt

Your order is NOT finished yet!

Review the following information carefully. Click Confirm Order to place your order.
To change your appointment details, click the links above to get to the appropriate page.

Candidate:	Megan Smith
Exam:	AMC-MCQ: AMC MCQ Examination
Language:	English
Test Center:	Pearson Professional Centers-Istanbul, Turkey SULEYMAN SEBA CAD. NO. 48 BLIK PLAZA, A BLOK, KAT 1 AKARETLER, BESIKTAS ISTANBUL, TURKIYE 34357 TUR
Appointment:	Fri, 18 Feb 2011 / Start Time: 9:30 AM

I have read and agree to the [check-in and reschedule/cancellation policies](#).

Confirm Order Cancel

You **MUST** click in the box to be able to proceed.

If you are satisfied with your venue selection, click on **Confirm Order**.

I have read and agree to the [check-in and reschedule/cancellation policies](#).

Confirm Order Cancel

You have now been scheduled into the MCQ examination event.

You can either print a copy of the confirmation by clicking on **Print**. Alternatively, a confirmation email will be sent the email address confirmed on this page:

Schedule Exam(s): Receipt

Testing Program > Exam > Test Center > Appointment > Review > Payment > Confirm > Receipt

Your order is finished!

This page is your receipt.

To print your receipt, click Print. We will also send an email containing this information to zuzette.vanvuuren@amc.org.au.

Print 

Candidate:	Megan Smith
AMC ID:	
Exam:	AMC-MCQ: AMC MCQ Examination
Language:	English
Test Center:	Pearson Professional Centers-Istanbul, Turkey SÜLEYMAN SEBA CAD. NO: 48 BJK PLAZA, A BLOK, KAT 1 AKARETLER, BESIKTAS ISTANBUL, TURKIYE 34357 TUR +90 - 212 227 4937
Appointment:	Fri, 18 Feb 2011 / Start Time: 9:30 AM
Appointment Number:	238421095
Date/Time Appointment Created:	Thu, 28 Oct 2010, at 1:22 AM
Tax:	\$US 0.00
Amount Paid:	\$US 0.00 **** * 0.00
Order Number:	0003-7754-2911

Schedule Exam(s): Receipt

Testing Program > Exam > Test Center > Appointment > Review > Payment > Confirm > Receipt

- An official Placement Letter
- An Examination Users Guide
- ID requirements for attendance
- Australian address requirements (where applicable)

You will not be allowed to take any personal items with you into the testing room. This includes all bags, books not authorised by the testing programme, notes, mobile phones, pagers, watches and wallets.

Cancellation Policy:

Please note: You are permitted to change your examination event date and venue selection provided you do so before the event closing date. Please refer to the AMC website for examination closing dates: www.amc.org.au/amc

Important: You cannot change or withdraw from the examination event after the closing date. Strictly no refunds will be issued after the examination event closing date, this includes not reporting for the examination event.

If you are required to apply for a Visa to attend this examination event please ensure you have obtained it prior to the examination event closing date. Otherwise you will need to reschedule into a later examination event. www.pearsonvue.com/amc/schedule

AMC and Pearson VUE will not be held responsible for expenses incurred beyond the cost of the examination, including but not limited to travel expenses and lost wages on the day of the examination.

Our records indicate that you have voluntarily given personal information to Pearson so that we can schedule your examination and forward the results to the testing sponsor for certification or licensure. In order to protect that data and your privacy we have established and abide by data protection measures that are compliant with the National Privacy Principles set out in the Privacy Act 1988 (Cth). To read the full text of our privacy statement, please visit our website www.pearsonvue.com or contact the Pearson VUE call centre in your area.

All policies are subject to change without notice. Please check your email confirmation letter for the current policy for this programme.

Directions to Pearson Professional Centers-Istanbul, Turkey

PEARSON VUE PROFESSIONAL CENTRE - ISTANBUL TURKIYE

TEST MERKEZINE YOL TARIFI

Barbaros Bulvarından aşağıya indikten sonra Besiktas meydanına (Otobüs durakları ve vapur iskelesinin bulunduğu meydan) ulaştığınızda sağa dönünüz. Yonunuzu Dolmabahçe Sarayına vererek Besiktas Caddesinden ilerleyiniz. Besiktastaki üst geçidi geçtikten sonra Maçka tabelasından sağa dönünüz. Yol ayrımında (W Hotel girişi) Maçka, Taksim, Nisantasi'ni gösteren tabeladan yaklaşık 150 metre kadar soldan yukarıya devam ediniz. Sağda, BJK Plaza'nı girişini bulabilirsiniz. Plaza da ziyaretçi otoparkı ve otoparkı yoktur. Merkezimiz A Blok, Kat 1 da bulabilirsiniz.

Pearson VUE will send you an **Australian Medical Council Confirmation Letter** email – please read this email carefully as it contains valuable information:

****Please do not reply to this email.****

If you need to contact Pearson, please visit our Web site at <http://www.pearsonvue.com>

Candidate Name and Candidate Surname
Street Name
Town/City and State/Province
COUNTRY

Thank you for selecting Pearson. This email contains information on the exams you booked, the testing location, and the testing rules.

Candidate: Candidate Name and Candidate Surname
Test Series: AMC-MCQ AMC MCQ Examination - English (ENU)
Date: Friday, February 18, 2011
Time: 09:30 AM
Appointment Length (minutes): 210

Testing Centre Location

Pearson Professional Centers-Istanbul, Turkey SÜLEYMAN SEBA CAD. NO: 48 BJK PLAZA, A BLOK, KAT 1 AKARETLER, BESIKTAS ISTANBUL, TURKIYE 34357 TURKEY
+90 - 212 227 4937
=====

Please ensure that the exam details listed above are correct. If any details of this appointment are not correct, contact Pearson VUE immediately. For a complete list of phone numbers and email addresses, refer to this site:
<http://www.pearsonvue.com/contact>.

Please note: You are permitted to change your examination date and venue selection provided you do so before the examination closing date. Please refer to the AMC website for examination closing dates:

<http://www.amc.org.au/a/mcq>

Important: You cannot change or withdraw from the examination after the closing date. Strictly no refunds will be issued after the examination closing date, this includes not reporting for the examination.

If you are required to apply for a Visa to attend this examination please ensure you have obtained it prior to the examination closing date. Otherwise you will need to reschedule into a later examination:

<http://vue.com/amc/schedule/>

Please arrive at the examination venue 30 minutes before your scheduled appointment time.

The AMC will send you a Placement Confirmation email that will include:

- An official Placement Letter
- An Examination Users Guide
- ID requirements for attendance
- Australian address requirements (where applicable)

AMC and Pearson VUE will not be held responsible for expenses incurred beyond the cost of the examination, including but not limited to travel expenses and lost wages on the day of the examination.

If you do not have an account and password for the Pearson Web site, this can be requested at www.pearsonvue.com Once you set up your account, you will be able to review your examination information, schedule, reschedule and cancel examinations through this Web site.

You will not be allowed to take any personal items with you into the testing room. This includes all bags, books or other materials not authorized for this exam, notes, phones, pagers, watches and wallets.

DIRECTIONS TO THE TESTING LOCATION

PEARSON VUE PROFESSIONAL CENTRE - ISTANBUL TURKIYE

Our office in Akaretler, Besiktas is easily accessible. From the main square in Besiktas (next to the ferry pier and the main bus station) on Besiktas Street, facing Dolmabahce Palace and Besiktas Stadium, please continue until the second turning on the right, after the row of banks and the overhead bridge, with the sign showing Macka. Turn into the cobbled street (Suleyman Seba Cad.) and up the hill until you reach the V- Junction (W Hotel entrance). Continue for a further 150 metres (approx.) from the left hand side. On the right hand side, before the traffic lights, is the entrance into the BJK Plaza. Please note that there are NO parking facilities or disabled parking within the Plaza. The Pearson Vue Professional Centre office is located in Block A, 1st Floor, Flat No: 3.

If you are testing in Australia, please note the following.

Our records indicate that you have voluntarily given personal information to Pearson so that we can schedule your exam and forward the results to the testing sponsor for certification or licensure. In order to protect that data and your privacy we have established and abide by data protection measures that are compliant with the National Privacy Principles set out in the Privacy Act 1988 (Cth). To read the full text of our privacy statement, please visit our Web site www.pearsonvue.com or contact the Pearson VUE call center in your area.

If you do not have an account and password for the Pearson Web site, this can be requested at www.pearsonvue.com Once you set up your account, you will be able to review your exam information, schedule, reschedule and cancel exams through this Web site.

PART 3 - Reschedule to another MCQ Examination Event

You are allowed to transfer from one MCQ examination event to another event, provided:

- The transfer is completed **PRIOR** to the closing date of the MCQ examination event currently scheduled in.
- You transfer to a MCQ examination event covered in your MCQ authorisation period (refer to your AMC receipt).
- There is a seat available in the venue and date you want to transfer to.

You will be required to sign in to your Pearson VUE account by using your username and password details.

Select **Current Activity** on your left hand toolbar:

Current Activity for Megan Smith

AMC ID:

Details about future exam appointments and appointment activity within the past 28 days are shown below. From this page, you may view your current account activity, update your profile and schedule, reschedule or cancel a future appointment (if the testing program allows). If a testing program requires you to request approval before making an appointment, the status of your request is shown.

Display time format: 12 hour

Appointment	Exam Description	Details	Actions
Fit, 18 Feb 2011 Start Time: 09:30 AM Pearson Professional Centers-Istanbul, Turkey, ISTANBUL, TURKIYE, TUR	AMC-MCQ: AMC MCQ Examination(English)		Reschedule Cancel

This will display the MCQ examination event details you are currently scheduled in.

You now have the option to either **Reschedule** from the current MCQ examination event:

Current Activity for Megan Smith

AMC ID:

Details about future exam appointments and appointment activity within the past 28 days are shown below. From this page, you may view your current account activity, update your profile and schedule, reschedule or cancel a future appointment (if the testing program allows). If a testing program requires you to request approval before making an appointment, the status of your request is shown.

Display time format: 12 hour

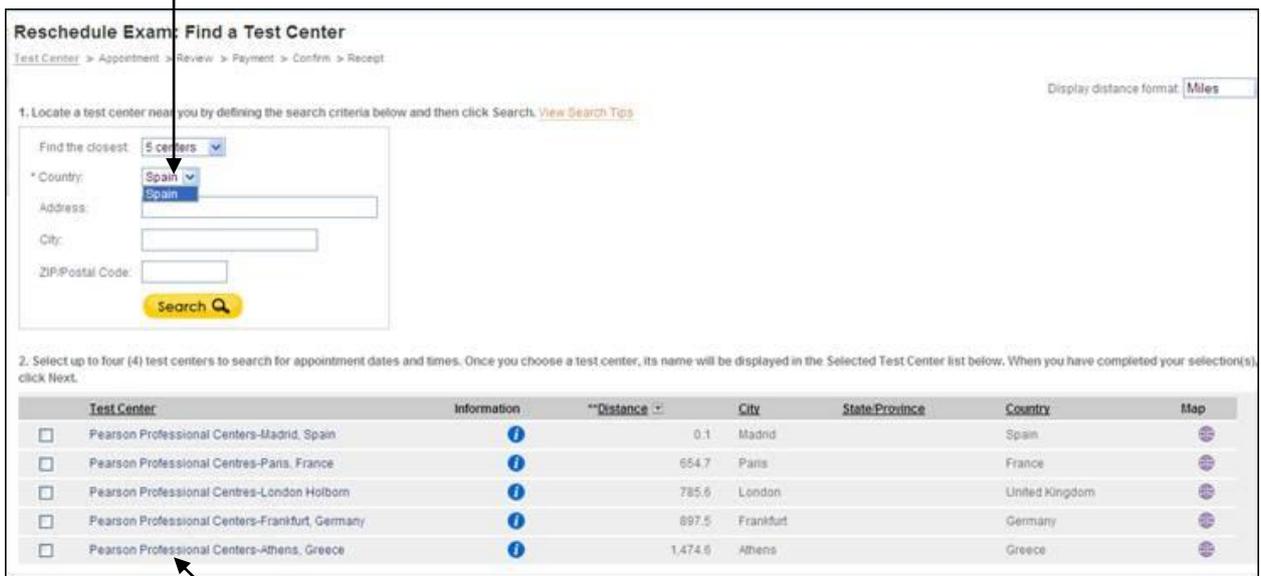
Appointment	Exam Description	Details	Actions
Fit, 18 Feb 2011 Start Time: 09:30 AM Pearson Professional Centers-Istanbul, Turkey, ISTANBUL, TURKIYE, TUR	AMC-MCQ: AMC MCQ Examination(English)		Reschedule Cancel

- **Reschedule** – if you want to select another MCQ examination event immediately to secure your seat

To reschedule, follow the same steps as illustrated from pages 20.

Important:

If you need to change countries, you will find that you cannot change the country selection:



However, the 5 closest countries will be listed here for your selection.

If none of the listed countries are applicable to your choice of country, you must not reschedule, but **CANCEL** your current appointment, and start the process again (see instructions from page 30).



Once you have rescheduled to another MCQ examination event, Pearson VUE will send you an **Australian Medical Council Notification** by email:

****Please do not reply to this email.****

If you need to contact Pearson, please visit our Web site at <http://www.pearsonvue.com>

Notice of Appointment Registration Rescheduled

Candidate Name Candidate Surname
Street Name
Town / City
Province / State
COUNTRY

NCS Pearson, Inc.
5601 Green Valley Drive
Bloomington, MN 55437
USA

VAT Registration No.: EU826000387

Candidate: candidate Surname, Candidate Name
Test Series: AMC-MCQ 1-11 MCQ examination - English (ENU)
Date: Day, Month and Day, 2010
Time: 12:30 PM

Testing Centre Location

zTest Lab - Config 43 craig
2000
1111
943943
Testville WY 83333

612-855-9874

=====
Please ensure that the exam details listed above are correct. If any details of this appointment are not correct, contact Pearson VUE immediately. For a complete list of phone numbers and email addresses, refer to this site: <http://www.pearsonvue.com/contact>.

Please note: You are permitted to change your examination date and venue selection provided you do so before the examination closing date. Please refer to the AMC website for examination closing dates:

<http://www.amc.org.au/a/mcq>

Important: You cannot change or withdraw from the examination after the closing date. Strictly no refunds will be issued after the examination closing date, this includes not reporting for the examination.

If you are required to apply for a Visa to attend this examination please ensure you have obtained it prior to the examination closing date. Otherwise you will need to reschedule into a later examination:

<http://vue.com/amc/schedule/>

Please arrive at the examination venue 30 minutes before your scheduled appointment time.

The AMC will send you a Placement Confirmation email that will include:

- An official Placement Letter
- An Examination Users Guide
- ID requirements for attendance
- Australian address requirements (where applicable)

AMC and Pearson VUE will not be held responsible for expenses incurred beyond the cost of the examination, including but not limited to travel expenses and lost wages on the day of the examination.

Our records indicate that you have voluntarily given personal information to Pearson so that we can schedule your examination and forward the results to the testing sponsor for certification or licensure. In order to protect that data and your privacy we have established and abide by data protection measures that are compliant with the National Privacy Principles set out in the Privacy Act 1988 (Cth). To read the full text of our privacy statement, please visit our Web site www.pearsonvue.com or contact the Pearson VUE call center in your area.

If you do not have an account and password for the Pearson Web site, this can be requested at www.pearsonvue.com Once you set up your account, you will be able to review your examination information, schedule, reschedule and cancel examinations through this Web site.

You will not be allowed to take any personal items with you into the testing room. This includes all bags, books or other materials not authorised for this exam, notes, phones, pagers, watches, and wallets.

DIRECTIONS TO THE TESTING LOCATION

South of the Mall, 5 blocks from center of the city, but just Northwest of the Dairy Queen, on the corner next to Old Joe's Shoe Repair Shop. This is a big test center with lots of windows and 20 stories high. Once you enter the building, proceed to the main elevators. Take the elevator to the 19th floor. Take a left outside of the elevators and go down to the farthest office on the right hand side, then proceed to remove your shoes and go into the testing office.

PART 4 - Cancel from MCQ Examination Event

You are allowed to cancel from MCQ examination event, provided:

- The cancellation is completed **PRIOR** to the closing date of the MCQ examination event currently scheduled in.

Remember, when you cancel from a MCQ examination event, you can reschedule into any other MCQ examination event covered in your MCQ Authorisation period (refer to your AMC receipt) provided you do so **PRIOR** to the closing date.

You will be required to sign in to your Pearson VUE account by using your username and password details.

Select **Current Activity** on your left hand toolbar:

Current Activity for Megan Smith

AMC ID:

Details about future exam appointments and appointment activity within the past 28 days are shown below. From this page, you may view your current account activity, update your profile and schedule, reschedule or cancel a future appointment (if the testing program allows). If a testing program requires you to request approval before making an appointment, the status of your request is shown.

Display time format: 12 hour

Appointment	Exam Description	Details	Actions
Fri, 18 Feb 2011 Start Time: 09:30 AM Pearson Professional Centers-Istanbul, Turkey, ISTANBUL, TURKIYE, TUR	AMC-MCQ: AMC MCQ Examination(English)		Reschedule Cancel

This will display the MCQ examination event details you are currently scheduled in.

You now have the option to either **Cancel** from the current MCQ examination event:

Current Activity for Megan Smith

AMC ID:

Details about future exam appointments and appointment activity within the past 28 days are shown below. From this page, you may view your current account activity, update your profile and schedule, reschedule or cancel a future appointment (if the testing program allows). If a testing program requires you to request approval before making an appointment, the status of your request is shown.

Display time format: 12 hour

Appointment	Exam Description	Details	Actions
Fri, 18 Feb 2011 Start Time: 09:30 AM Pearson Professional Centers-Istanbul, Turkey, ISTANBUL, TURKIYE, TUR	AMC-MCQ: AMC MCQ Examination(English)		Reschedule Cancel

- Cancel** – if you are unsure which MCQ examination event you want to schedule in, but definitely cannot sit this examination event anymore. You will need to do this process to prevent from forfeiting your examination fee (if not done prior to the closing date).

To cancel, click on **Cancel**:

Current Activity for Megan Smith
AMC ID:
Details about future exam appointments and appointment activity within the past 28 days are shown below. From this page, you may view your current account activity, update your profile and schedule, reschedule or cancel a future appointment (if the testing program allows). If a testing program requires you to request approval before making an appointment, the status of your request is shown.
Display time format: 12 hour

Appointment	Exam Description	Details	Actions
Fri, 18 Feb 2011 Start Time: 09:30 AM Pearson Professional Centers-Istanbul, Turkey, ISTANBUL, TURKIYE, TUR	AMC-MCQ: AMC MCQ Examination(English)		Reschedule Cancel

A **Cancel Exam Appointment** screen will appear:

Cancel Exam Appointment

Appointment Details for

Exam: AMC-MCQ: AMC MCQ Examination	Price: \$US 0.00
Details: English; 210 minutes	AMC ID:
Appointment: Fri, 18 Feb 2011 Start Time: 09:30 AM	Test Center: Pearson Professional Centers-Istanbul, Turkey ⓘ SÜLEYMAN SEBA CAD. NO: 48 BUK PLAZA, A BLOK, KAT 1 AKARETLER, BEŞİKTAS İSTANBUL, TÜRKİYE 34357 TUR
Appt. Number: 238421095	Refund Amount: \$US 0.00
Date/Time Appt. Created: Wed, 27 Oct 2010, at 08:22 PM	
Order Number: 0003-7754-2911	

Before you can cancel this exam appointment, you must agree to Pearson VUE's cancellation policy. I have read and agree to the [cancellation policy](#).

Cancel Appointment

Read the cancellation policy by clicking on the link.

Cancel Exam Appointment

Appointment Details for

Exam: AMC-MCQ: AMC MCQ Examination	Price: \$US 0.00
Details: English; 210 minutes	AMC ID:
Appointment: Fri, 18 Feb 2011 Start Time: 09:30 AM	Test Center: Pearson Professional Centers-Istanbul, Turkey ⓘ SÜLEYMAN SEBA CAD. NO: 48 BUK PLAZA, A BLOK, KAT 1 AKARETLER, BEŞİKTAS İSTANBUL, TÜRKİYE 34357 TUR
Appt. Number: 238421095	Refund Amount: \$US 0.00
Date/Time Appt. Created: Wed, 27 Oct 2010, at 08:22 PM	
Order Number: 0003-7754-2911	

Before you can cancel this exam appointment, you must agree to Pearson VUE's cancellation policy. I have read and agree to the [cancellation policy](#).

Cancel Appointment

Tick in the **I have read and agree to the cancellation policy** box. Click on **Cancel Appointment**.

The following screen will appear to confirm your cancellation:

You can double-check your current activity status by clicking on **Current Activity**:

Current Activity AMC ID: AMC2102931
Details about future exam appointments and appointment activity within the past 28 days are shown below. From this page, you may view your current account activity, update your profile and schedule, reschedule or cancel a future appointment (if the testing program allows). If a testing program requires you to request approval before making an appointment, the status of your request is shown.
Display time format: 12 hour

Future Appointments

Appointment	Exam Description	Details	Actions
You do not have any appointments scheduled with Pearson VUE.			

Ready to Schedule

Exam Program	Exam Description	Details	Actions
Australian Medical Council	AMC-MCQ: AMC MCQ Examination		Schedule

Recent Appointment History

Appointment	Exam Description	Details	Status
Fri, 18 Feb 2011 Start Time: 09:30 AM Pearson Professional Centers-Istanbul, Turkey, ISTANBUL, TURKIYE, TUR	AMC-MCQ: AMC MCQ Examination English		Cancelled

AMC ID: AMC2102931

Current Activity
 Schedule Exams
 View History
 Update Profile
 Change Sign In
 Sign Out

Details about future exam appointments and appointment activity within the past 28 days are shown below. From this page, you may view your current account activity, update your profile and schedule, reschedule or cancel a future appointment (if the testing program allows). If a testing program requires you to request approval before making an appointment, the status of your request is shown. Display time format: 12 hour

Future Appointments

Appointment	Exam Description	Details	Actions
You do not have any appointments scheduled with Pearson VUE.			

Ready to Schedule

Exam Program	Exam Description	Details	Actions
Australian Medical Council	AMC-MCQ: AMC MCQ Examination		Schedule

Recent Appointment History

Appointment	Exam Description	Details	Status
Fri, 18 Feb 2011 Start Time: 09:30 AM Pearson Professional Centers- Istanbul, Turkey, ISTANBUL, TURKIYE, TUR	AMC-MCQ: AMC MCQ Examination English		Cancelled

The Recent **Appointment History** tab will indicate your status as **Cancelled**. You can reschedule by clicking on Schedule and follow the instructions again as provided from page 20.

Pearson VUE will also confirm your cancellation by a **Notice of Appointment Registration Cancelled** email:

Please do not reply to this email.

If you need to contact Pearson, please visit our Web site at <http://www.pearsonvue.com>

Notice of Appointment Registration Canceled

Candidate Name Candidate Surname
 Street Name
 Town / City
 Province / State
 COUNTRY

NCS Pearson, Inc.
 5601 Green Valley Drive
 Bloomington, MN 55437
 USA

VAT Registration No.: EU826000387

Candidate: candidate Surname, Candidate Name
 Test Series: AMC-MCQ 1-11 MCQ examination - English (ENU)
 Date: Day, Month and Day, 2010
 Time: 12:30 PM

Testing Centre Location

zTest Lab - Config 43 craig
 2000
 1111
 943943
 Testville WY 83333

612-855-9874

Contact Details of the Australian Medical Council:

AMC Call Centre

Tel. +61 (0) 2 6270-7878

Fax. +61 (0) 2 6270-9799

MCQ Section

Tel. +61 (0) 2 6270-7878

Fax. +61 (0) 2 6270-9799

Email: mcq@amc.org.au (Australian & New Zealand examination events)

Email: offshoremcq@amc.org.au (Non-Australian examination events)

Email: mcqform@amc.org.au (To request a MCQ examination Form - Application for Authorisation to Schedule for a MCQ examination Event form)

Address:

Australian Medical Council
MCQ Section
PO Box 4810
Kingston ACT 2604
AUSTRALIA